

MUNICIPALITY OF THE DISTRICT OF LUNENBURG
Minutes of a Meeting
**INFRASTRUCTURE, ENVIRONMENT & ECONOMIC DEVELOPMENT
STANDING COMMITTEE**
Held in the Council Chambers, 210 Aberdeen Road, Bridgewater
Thursday June 19, 2014

ATTENDANCE

Councillors: Mayor Don Downe (arrived at 9:25 a.m.)

Councillor Lee Nauss – Chair

Councillor Don Zwicker

Councillor Frank Fawson

Councillor Michael Ernst

Councillor John Veinot

Councillor Carolyn Bolivar-Getson (arrived at 9:11 a.m.)

Staff:

Darrell Hiltz, Interim Chief Administrative Officer (left at 10:44 a.m.)

Alex Dumaresq, Deputy CAO/Strategic Initiatives Coordinator

Satu Peori, Acting Director of Engineering & Public Works

Viorica Sporea, Senior Economic Development Officer

Dave Waters, Economic Development Officer

Jennifer Langille, Administrative Assistant

1. CALL TO ORDER

Councillor Nauss called the meeting to order at 9:01 a.m.

2. AGENDA

Moved by Councillor Zwicker, seconded by Councillor Ernst that the agenda be approved as circulated. Carried.

3. MINUTES

Moved by Councillor Zwicker, seconded by Councillor Veinot that the Minutes of the April 9, 2014 Infrastructure, Environment & Economic Development Standing Committee be approved as circulated. Carried.

4. OLD BUSINESS

4.1 CORRESPONDENCE FROM NORTHFIELD DISTRICT FIRE DEPARTMENT

Fire Chief John MacKay of Northfield District Fire Department was present.

The Committee reviewed the request from Northfield District Fire Department, letter attached to the agenda, regarding access to the pond located across from the Best Western, Cookville (Osprey Village) at the April 9, 2014 Infrastructure, Environment & Economic Development Standing Committee meeting. From that meeting the Committee requested further clarification from Northfield District Fire Department and invited Fire Chief John MacKay to attend and speak.

Chief MacKay explained the issues concerning the Fire Department:

- The water demands could exceed the capacity of the system.
- The free pump maintained by Bridgewater Public Service Commission, if not shut off after an emergency (hydrant use), could burn it's self out.
- Damage anywhere in the pipe loop that would limit water supply i.e. a break in the line by Best Western would allow no water to the French School.
- "Water Hammer" caused when a valve is shut down too quickly, although Chief McKay noted that the fire fighters have been trained regarding this issue.
- The next closest hydrant(s) are located at MacCulloch Road, and
- Hooking into multiple lines could cause a collapse in the lines.

He noted that the pond is a great water source, and the Fire Department would like access to place a dry hydrant right into the pond, so that they could have a truck placed there immediately in the event of an emergency.

Councillor Zwicker asked under this current proposal, who would be responsible to put in the road? Chief MacKay said that some time ago, the former CAO, former Director of Engineering and Mayor had suggested that the Municipality would install the road and the Fire Department would responsible to install the hydrant. The approximate cost to build the road is \$500,000.

Some suggestions from the Committee were to install a buried pipe from the pond to the current road if the Engineering Department were able to determine there was enough drop for the pipe to allow adequate water flow. Although it was noted that this option may not work because the pipe would have to be installed through a section of the land that is bog and Department of Environment might have issues with that. Another mentioned that land adjacent to the pond is owned by the Smart Choice developers, which would probably be developed as parking lots in the future. The Fire Department could request use of that parking lot during an emergency. Another suggestion was to create a new pond off of Champlain drive where there would be access. Mr. Waters commented that there are a number of master plans for Osprey Village, and that this year they would be reviewing and creating a final master plan. In that master plan they can perhaps acknowledge the Fire Department's request for pond access, as well, an additional request to set aside a parcel of land for a one bay sub-station. Municipal staff will help arrange a meeting with Department of Transportation and representation from Northfield Fire Department to discuss road access.

Mayor Downe commented that there is some discussion underway with the Town of Bridgewater, the Province of Nova Scotia and the Federal Governments regarding water at Osprey Village and should these discussions move forward water may not be an issue at Osprey Village (in the future).

Chief MacKay was thanked and left the meeting.

4.2 FANCY LAKE WATER MONITORING

Municipal Solicitor, JC Reddy was present.

The private land owner, who originally expressed an interest allowing the Municipality access via his property for the water monitoring unit, has since recommended a different parcel of land for the project. That parcel of land belongs to Department of Natural Resources (DNR), and permission would have to be granted by DNR to allow easement over the land. Members were not aware that this private land owner had changed his mind.

The same concern was expressed by members during this meeting as in previous meetings that the Bridgewater Public Service Commission has the ability to release water as they see fit, and residents living along the Fancy Lake have no warning that this is going to occur.

Councillor Nauss said that the Petite Riviere Watershed has been trying for some time to get this situation resolved. Members also asked what liability the Municipality could incur with this equipment and its information. Mr. Reddy commented that he does not foresee it being a high degree of risk, but should the Municipality abandon the equipment and there is flood damage, then there could be a possible claim against the Municipality. Mr. Reddy also stated Municipalities do not normally monitor lake levels. Ms. Peori asked how much time would it take for the lake water level to rise, what department(s) would be responsible for monitoring the readings, and what would happen through the night should the Service Commission release the water. Councillor Zwicker stated that there must be some type of protocol that we can develop with the Town of Bridgewater on this matter.

It was agreed that the Municipality should facilitate another meeting of all the parties, so that they can discuss their concerns.

Moved by Councillor Ernst, seconded by Councillor Bolivar-Getson that the Infrastructure, Environment & Economic Development Standing Committee request that Municipal staff and elected officials (Darrell Hiltz, CAO, Councillor Lee Nauss, and Deputy Mayor Eric Hustvedt), a representative from Town of Bridgewater Public Service Commission, and members of the Hebbville Village Commission meet to discuss the water levels and monitoring of Fancy Lake. Carried.

4.3 DISTRICT 4 BROCHURE/MARKETING

This item was moved to be included with Mr. Waters' presentation under item no. 5.1 Economic Development Communications Plan.

5. **NEW BUSINESS**

5.1 ECONOMIC DEVELOPMENT COMMUNICATIONS PLAN

Mr. Waters presented a power point presentation entitled “Together We Grow”.

In the presentation Mr. Waters outlines the importance of communicating Economic Development activities and initiatives of the Municipality through multiple communication tools like: social media (Facebook, Twitter, etc.), blogging, email signatures, the Municipal Matters, Councillor and staff business cards and District brochures. The Economic Development Department would work with Councillors on creating District brochures, maintain the social media sites, and implement a “Together We Grow” blog on the MODL.ca website. Mr. Waters noted that google analytics could be used to keep track of blog comments and Facebook ‘likes’ to determine the number of people we are reaching.

Councillor Ernst thought the brochure Mr. Waters showed in the presentation was very nice, and at this time he circulated his District draft brochure to the Committee. He noted that he plans to continue working on his District brochure in the event Council is forwarded this presentation and they decide not to proceed with the implementations outlined in Mr. Waters’ power point.

There was some discussion on the logos and what Municipal name(s) would be used. Mr. Waters noted that this presentation was regarding communication and not branding, and Council would have to decide on that matter, but it should be proposed there should be a common ‘look and feel’.

Councillor Bolivar-Getson expressed concern for the amount of time that would be required from the Economic Development Department to keep up with these communications. Mr. Waters said that it would not be any more time consuming than other duties they are performing, and that it is a major priority to the Economic Development Department.

Moved by Councillor Ernst, seconded by Councillor Zwicker that the Infrastructure, Environment & Economic Development Standing Committee forward the *Economic Development Communications Plan* presentation to the Committee of the Whole and request direction for the Standing Committee to further discuss and debate.

5.2 ECONOMIC DEVELOPMENT GRANT REQUEST

Mr. Waters circulated to the Standing Committee the Community Economic Development Grant request from The Petite Riviere Art and Craft Society for the Petite Palette 2014.

The Petite Riviere Art and Craft Society promote the work of South Shore artists and craftspeople. The Petite Palette 2014 is a multi-venue art show open to the public daily, with no admission, with venues in Crousetown, Petite Riviere, Broad Cove, West Dublin, and Lahave.

Mr. Waters noted that the Society meet all the eligible requirements, except that they had already began promoting at the time of this meeting. He did not feel that this should make them ineligible, because the event promotes the art community and extends beyond the July-August season into fall (September 19-28, 2014). The Committee agreed that this was a positive event for Lunenburg County.

Moved by Councillor Bolivar-Getson, seconded by Councillor Veinot that the Community and Economic Development Grant Application received from The Petite Riviere Art and Craft Society for the Petite Palette 2014 be awarded in the amount of \$500.00. Carried.

Councillor Bolivar-Getson commented that when the grant application eligibility and procedures are reviewed, perhaps it should be recommended to have the “prior to” removed or changed in the application.

5.3 AQUACULTURE INDUSTRY CODE OF ENGAGEMENT

Municipal Council recommended to the Infrastructure, Environment & Economic Development Standing Committee to review the draft *Codes of Engagement and Connecting with the Aquaculture Association of Nova Scotia*. The Aquaculture Association of Nova Scotia (AANS) is creating a code of best practices to complement and enhance regulation. The purpose is to assist aquaculture groups and help them work together.

Councillor Ernst commented that he attended a Provincial-public meeting in July 2013 regarding this topic, and the public in attendance were asked to provide feedback to a review committee. To-date he has not received any communications regarding the committee’s findings. Councillor Fawson also attended a similar meeting, and noted that the aquaculture industry is primarily driven by the private sector.

The Committee directed Ms. Sporea to review the Aquaculture Industry Code of Engagement and report back at the next Infrastructure, Environment & Economic Development Standing Committee.

6. **ADDED ITEMS**

There were no Added Items to the Agenda.

7. **IN CAMERA**

There were no In Camera agenda items.

There being no further business at 11:18 a.m., it was moved by Councillor Veinot, seconded by Councillor Zwicker that the meeting adjourn. Carried.

COUNCILLOR LEE NAUSS - CHAIRMAN

**SATU PEORI, ACTING DIRECTOR OF
ENGINEERING**