

A Special Meeting of MUNICIPAL COUNCIL was held in the Council Chamber of the Municipal Administration Building on the above date at 2:00 p.m. with the following in attendance:

Warden Jack Wentzell - District 7  
Deputy Warden Elmer Garber - District 4  
Councillor Sherman Palmer - District 2  
Councillor Donald Zwicker - District 3  
Councillor Milton Countway - District 5  
Councillor Sandra Statton - District 6  
Councillor Cathy Moore - District 8  
Councillor John Veinot - District 9  
Councillor Arthur Young - District 10  
Councillor Lee Nauss - District 11  
Councillor Karen Dempsey - District 12  
Councillor Martin Bell - District 13

Absent was Councillor Diane Tanner - District 1.

Also in attendance were:

Pierre Breau, Acting Chief Administrative Officer  
J. C. Reddy, Municipal Solicitor  
Heather Whynott, Administrative Assistant

PURPOSE OF MEETING

Council was informed that the purpose of the Special Council Meeting was to receive the Audited Financial Statements for the year ended March 31, 2007 and to deal with an *In Camera* matter regarding land negotiations.

AGENDA

There were two requests for additions to the agenda, as follow :

- 1) Decision re Date and Location for Brian Keizer's retirement dinner; and
- 2) PR Committee recommendations.

RETIREMENT

Council was updated regarding a gift and dinner for retired employee Brian Keizer. A watch has been purchased as the gift from the Municipality (inscription on the back is MODL, 35 YRS., 2007). Locations contacted to see if they would take a dinner reservation for the numbers involved were The Knot Pub, Mug & Anchor Pub, and Osprey Ridge Golf Club.

DINNER - BRIAN

KEIZER - LOCATION

Counc. Dempsey said she would like the dinner location to be in the Municipality.

**Moved by Counc. Dempsey, seconded by Counc. Statton that the retirement dinner for Brian Keizer be held at the Osprey Ridge Golf Club. Carried.**

Dates in July were suggested for the dinner, but many Councillors were not available for those dates. Council requested staff to check with Mr. Keizer regarding dates in August that would be suitable to him.

Councillors were provided with some suggested meals, including prices, that the Golf Club can provide.

Counc. Statton suggested that Mr. Keizer should be asked what he would like for the meal. Council agreed to this suggestion.

Several Councillors asked if they could bring their spouse to the dinner. It was pointed out that the motion passed by Council on June 12, 2007 only referred to the attendance of staff and Councillors.

**Moved by Counc. Nauss, seconded by Counc. Palmer that if any**

**Councillor or staff person wants to bring their spouse/guest to Brian Keizer's retirement dinner they be permitted to do so but they will be required to pay for the dinner for their spouse/guest. Carried.**

Council then dealt with recommendations from the PR Committee.

CONFLICT OF INT.

Counc. Countway declared a conflict of interest regarding both recommendations from the PR Committee and he left the meeting.

Counc. Bell reviewed the PR Committee's recommendations to Council which were outlined in a memo dated July 19, 2007 (copy attached to original Minutes).

DONATION - DR.  
ART PATERSON  
CENTER

**Moved by Counc. Bell, seconded by Counc. Dempsey that we accept the recommendation of the PR Committee and approve a donation of \$150.00 to the Dr. Art Paterson Center for Restorative Care in Lunenburg, instead of sponsoring advertising. Carried.**

AD re FIRE  
PREVENTION WEEK

**Moved by Counc. Bell, seconded by Counc. Moore that we accept the recommendation of the PR Committee and approve the purchase of a 1/4 page ad (\$242) in Lighthouse Publishing's *Fire Prevention Week* feature, and that the PR Committee, in conjunction with the Municipal Fire Inspector, develop the ad content to include information about the Municipality's commitment to fire services and firefighter recruitment. Carried.**

Counc. Countway returned to the meeting.

Deputy Warden Garber noted that the memo indicates that both items, which Council just approved, are to be charged to the Municipal General Advertising account. He commented that it's not the way we normally do a donation.

SMALL BUSINESS  
WEEK & SENIORS'  
PROGRAMMING

Also brought to Council's attention, in the July 19<sup>th</sup> memo from the PR Committee, was the following information:

a) Small Business Week will be recognized in the September issue of the Municipality's *Municipal Matters* newsletter; and

b) Recreation will purchase an ad in Lighthouse Publishing's Seniors' Supplement to promote Seniors' Programming.

IN CAMERA

**Moved by Counc. Countway, seconded by Counc. Moore that Council go *In Camera In Committee*. Carried.**

Council *In Camera In Committee*.

The purpose of the *In Camera* meeting was to discuss Land Negotiations in accordance with section 22 (2) (a) of the *Municipal Government Act*.

**Moved by Counc. Dempsey, seconded by Counc. Nauss that Council resume. Carried.**

Council in session.

LAND  
NEGOTIATIONS

**Moved by Counc. Zwicker, seconded by Counc. Veinot that the matter of the Land Negotiations just discussed *In Camera* be referred to the Community Services Focus Group for further analysis and report back to Council at a future date. Carried.**

At 2:55 p.m. it was **moved by Counc. Dempsey, seconded by Counc. Nauss that the Council meeting recess at this point so that the Committee of**

**the Whole can receive a scheduled presentation from the RCMP. Carried.**

At 4:20 p.m. it was moved by Counc. Nauss, seconded by Counc. Palmer that the Council meeting resume. Carried.

Absent were Councillors Tanner and Veinot.

AUDITED FINANCIAL  
STATEMENTS TO  
MARCH 31, 2007

In attendance at this time were Gordon Pettipas, Director of Financial Services and Municipal Treasurer, and Greg Strang of the Municipality's auditing firm Levy, Casey, Carter & MacLean.

Mr. Pettipas reported that the Audit Committee met during today's Committee of the Whole meeting and reviewed the Municipality's Audited Financial Statements for the year ended March 31, 2007 and the Management Letter from the auditors.

Mr. Breau reported that the Audit Committee is recommending that Council accept the Municipality's Audited Financial Statements for the year ended March 31, 2007.

Council briefly discussed the Audited Financial Statements.

Mr. Strang advised that the 2006/2007 Financial Statements received a clean audit.

**Moved by Counc. Young, seconded by Counc. Nauss that Council approve the recommendation of the Audit Committee and accept the Municipality of the District of Lunenburg's Audited Financial Statements for the period ended March 31, 2007. Carried.** (copy attached to original Minutes)

Mr. Pettipas and Mr. Strang left the meeting at this point.

REQUEST TO  
APPEAR BEFORE  
COUNCIL - INGRID  
d'EON, NDP CAUCUS

Warden Wentzell reported that an e-mail was received from Ms. Ingrid d'Eon, Outreach Assistant for the NDP Caucus, requesting to attend the August 14, 2007 Council meeting to introduce herself to Council and to advise of the work that she does. Ms. d'Eon's outreach area covers all of mainland Nova Scotia south of Halifax.

Council directed staff to advise Ms. d'Eon that she would be welcomed to attend the August 14, 2007 Council meeting.

ESTABLISHMENT OF  
AUDIT COMM. -  
RECOM. FROM  
MANAGEMENT  
LETTER

Counc. Bell noted that the Auditor's Management Letter recognized that the Municipality's Audit Committee is the Council as a whole and made a recommendation that the Municipality's Audit Committee be established as a separate committee from Council as a whole to carry out the responsibilities of the Audit Committee as outlined in section 5-5 of the Financial Reporting and Accounting Manual (FRAM).

Mr. Breau recommended that the Auditor's Management Letter be reviewed by Management staff with a recommendation and report to come forward to Council or Committee of the Whole in regard to the issues raised in the Management Letter.

It was noted that the recommendation regarding the establishment of a new Audit Committee, as recommended by the Auditors, should be dealt with as soon as possible.

**Moved by Counc. Bell, seconded by Counc. Dempsey that Council establish an Audit Committee and that nominations for Councillors to this**

**Committee be presented by the Nominating Committee in consultation with the Warden and Senior Management as to the number of members the Committee should consist of with a report back to a future Council meeting.**

Deputy Warden Garber noted that Terms of Reference would need to be established for the Audit Committee. Warden Wentzell indicated that the report to Council could deal with the Terms of Reference.

**The motion was carried.**

There being no further business, at 4:30 p.m. it was moved by Counc. Dempsey, seconded by Counc. Palmer that the meeting adjourn. Carried.

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WARDEN JACK WENTZELL, CHAIRMAN

PIERRE BREAU, ACTING CHIEF ADMIN. OFFICER