

MUNICIPALITY OF THE DISTRICT OF LUNENBURG
Minutes of a Meeting of
MUNICIPAL COUNCIL
Held in the Council Chamber, 210 Aberdeen Road, Bridgewater, N. S.
Tuesday, January 22, 2013 - 6:30 p.m.

ATTENDANCE

Mayor Don Downe
Deputy Mayor Donald Zwicker - District 2
Councillor Errol Knickle - District 1
Councillor Frank Fawson - District 3
Councillor Michael Ernst - District 4
Councillor Claudette Garland - District 5
Councillor Terry Dorey - District 6
Councillor Cathy Moore - District 7
Councillor John Veinot - District 8
Councillor Carolyn Bolivar-Getson - District 9
Councillor Lee Nauss - District 10
Councillor Martin Bell - District 11
Councillor Eric Hustvedt - District 12

Staff: Tammy S. Wilson, Chief Administrative Officer
April Whynot-Lohnes, Municipal Clerk
Tracy Thompson, Strategic Projects Coordinator
Heather Whynott, Administrative Assistant

1. CALL TO ORDER

Mayor Downe called the meeting to order at 6:30 p.m

2. PUBLIC INPUT

Mayor Downe asked if there was anyone in the audience who would like to address Council.

There were no requests to address Council.

3. AGENDA

Mayor Downe asked if there were any requests for additions to the Agenda.
There were no requests at this time.

**Moved by Councillor Fawson, seconded by Councillor Dorey that
the Agenda be approved as circulated. Carried.**

Later in the meeting, the Nominating Committee requested the addition of two recommendations regarding appointments and Council agreed to add the following items:

- 9.2.2) Appointment of Fourth Member to Osprey Ridge Working Group
- 9.2.3) Appointment of Member to Review Committee re Site Closure - LRCRC

4. MINUTES

Moved by Councillor Hustvedt, seconded by Councillor Zwicker that the Minutes of the regular meeting held December 11, 2012 be approved as circulated. Carried.

5. BUSINESS ARISING FROM MINUTES

5.1 AMENDMENTS TO POLICY MDL-02 "COMMITTEES" - SUBSECTIONS 4.2 & 4.3

Ms. Wilson reported that, at the January 8, 2013 meeting, Council gave notice of its intention to amend subsections 4.2 and 4.3 of Policy MDL-02 "Committees" at today's Council meeting. These sections of the Policy relate to the Planning Advisory Committee and the amendments are housekeeping in nature to remove the references to the Infrastructure, Environment and Economic Development Standing Committee.

Moved by Deputy Mayor Zwicker, seconded by Councillor Bolivar-Getson that Council approves the amendments to Policy MDL-02 "Committees" in subsections 4.2 and 4.3 to remove the references to the Infrastructure, Environment and Economic Development Standing Committee as it relates to the Planning Advisory Committee. Carried.

6. AWARDING OF REQUEST FOR PROPOSAL (RFP)

6.1 RFP 2012-05-404 RECORDS & INFORMATION MANAGEMENT - RECOMMENDATION FROM REVIEW COMMITTEE

In attendance was April Whynot-Lohnes, Municipal Clerk.

For the benefit of the new Councillors, Ms. Whynot-Lohnes reviewed what Council has done to date regarding the Records and Information Management process in Phase 1. The RFP before Council today is for Phase 2, which is the actual implementation phase of the system and the RFP is for a Project Manager to lead the implementation of an improved records' management program that includes the acquisition and implementation of an electronic records' management system. She reviewed the work to be done in this phase. She reported that four proposals were submitted and all met the mandatory criteria set out in the RFP.

Moved by Councillor Fawson, seconded by Councillor Nauss that Municipal Council approves RFP 2012-05-404, Project Manager, for the Acquisition and Implementation of Records Management System, to Richway Consulting for a proposal price of \$17,250.00, inclusive of HST. Carried.

8. CORRESPONDENCE (nil)

9. RECOMMENDATIONS/REFERRALS FROM COMMITTEES & BOARDS

9.1 COMMITTEE OF THE WHOLE - RECOMMENDATIONS

9.1.1 - Tax Relief under Damaged Property Relief Policy

Moved by Councillor Bell, seconded by Councillor Hustvedt that Council accepts the recommendation of the Committee of the Whole and approves tax relief in the amount of \$669.96 to the owners of the property located at 19 Church Road in Pleasantville, as per their submitted application under the Municipality's Damaged Property Relief Policy. Carried.

9.1.2 - Automatic Transfer of Funds to the Lun. Co. Multi-Purpose Centre Corporation

Moved by Deputy Mayor Zwicker, seconded by Councillor Bolivar-Getson that Council accepts the recommendation of the Committee of the Whole and approves the automatic transfer of funds to the Lunenburg County Multi-purpose Centre Corporation based on our commitment of \$3.85 million as estimated on the schedule respecting revenue collected through the Special Recreation Tax. Carried.

9.1.3 - Adjustments to 2012-13 Operating Budget re Osprey Ridge Golf Course Budget

Moved by Councillor Nauss, seconded by Deputy Mayor Zwicker that Council accepts the recommendation of the Committee of the Whole and approves adjustments to the 2012-13 Operating Budget to accommodate the Osprey Ridge Golf Course budget for November 20, 2012 to March 31, 2013 as presented. Carried.

9.1.4 - Grant to Lunenburg County Lifestyle Centre

Moved by Deputy Mayor Zwicker, seconded by Councillor Veinot that Council accepts the recommendation of the Committee of the Whole and grants to the Lunenburg County Lifestyle Centre Corporation the amount of \$100,000 as per the criteria outlined in the Designated Community Funds Policy. Carried.

9.1.5 - Pre-budget Approval re Riverside Treatment Plant

Moved by Councillor Bell, seconded by Councillor Moore that Council accepts the recommendation of the Committee of the Whole and gives pre-budget approval for the Riverside Inflow & Infiltration Project and Sewer Treatment Plant Phase II in the budget amount of \$690,000.00 with funding from gas tax and net HST funded through sewer reserves.

Councillor Fawson noted that at the Committee of the Whole meeting it was suggested there may be alternatives to consider regarding private septic systems in that area; and he, therefore, feels this motion should be deferred at this time.

Moved by Councillor Fawson, seconded by Councillor Nauss that the motion be deferred until the next Council meeting on February 12, 2013.

Mayor Downe pointed out that one of the reasons for the pre-budget approval was so we

could get the best price.

Ms. Wilson reported that we are still awaiting Department of Environment's approval for the permit, and we won't be proceeding until we get that permit.

Deputy Mayor Zwicker feels this is a separate issue and it's quite different than what the motion is.

Ms. Wilson reported that the Committee received a recommendation from the Audit and Finance Committee to give pre-budget approval so we could go to tender before the high construction season starts for contractors.

In attendance was Roger Stein, Director of Engineering and Public Works.

Mayor Downe asked Mr. Stein if deferring the motion until February 12th will cause any problems with getting the tender out. Mr. Stein indicated that it shouldn't for a two-week period.

Councillor Bell commented that this is for infrastructure that would be owned and maintained by the Municipality. He understands there is a thought about putting private systems on individual lots and funded with municipal money; and if that is the case, then do we do it for all communities?

Some further comments were made by Councillors who would not support the motion to defer because it will delay the project going to tender.

The motion to defer until February 12, 2013 was defeated.

The motion to accept the recommendation granting pre-budget approval for the Riverside Inflow & Infiltration Project and Sewer Treatment Plant Phase II was carried.

Mr. Stein was thanked and he left the meeting.

The remainder of the recommendations from the Committee of the Whole were dealt with after the presentation.

7. PRESENTATIONS/SCHEDULED TIMES

7.1 SKATEBOARD PARK - 6:45 p.m.

In attendance was Trudy Payne, Director of Recreation Services.

Mayor Downe welcomed Ms. Ida Scott and those in the audience who were in attendance for the presentation on the Skateboard Park. He welcomed Allen Webber, Warden of the Municipality of the District of Chester, who was also present for this item.

Ms. Scott noted that the park has a new name – it's now referred to as the All Wheels

Family Park. She reported that they're here to present a financial request and she proceeded with a PowerPoint presentation to provide an update on what has been happening with the Park regarding its location. The presentation also included a video on the Chester Skatepark which has been very successful and is considered a valuable asset to that municipality.

Others who spoke in support of the All Wheels Family Park and why it is needed were:

Riley Veinot - High School Student and BMX Biker

Mathieu Huet - Michelin Plant Manager (Michelin contributing \$15,000 over 3 yrs to Park)

Allen Webber, Warden, Municipality of the District of Chester

Mary Veinot, Bridgewater business owner (mother of Riley Veinot)

Ms. Scott provided Council with copies of letters of support for the Park. She reported that they are asking for financial support of \$5,825 from the Municipality towards the cost of the park's construction design; and they are asking for \$25,000 each year for the next four years (2013, 2014, 2015 & 2016) for a total commitment of \$100,000. The same request is going to the Town of Bridgewater. They would like a decision on the \$5,825 as soon as possible, as it's for the construction design.

In response to Councillors' questions, the following information was provided:

- The total cost of the project is \$474,000
- The park will be a little smaller than the one in Chester and does not have a bowl
- There will be a detailed drawing for a contractor to work from when it goes to tender
- Municipality pays for insurance for park in Chester
- The agreement for the Bridgewater park is with the Town of Bridgewater, LCLC, and Bridgewater Development Association (BDA)
- Town of Bridgewater has agreed to look after maintenance and cover insurance, usually there is no increase in insurance premiums

**Moved by Councillor Hustvedt, seconded by Councillor Moore that the financial requests regarding a Park for Skateboarding be referred to the Audit and Finance Standing Committee for review and consideration.
Carried.**

Mayor Downe thanked Ms. Scott, all the presenters and the youth for coming to the meeting.

Ms. Payne was thanked and she left the meeting.

9.1 COMMITTEE OF THE WHOLE - RECOMMENDATIONS (continued)

9.1.6 - Region 6 Budget for 2013/14

Moved by Councillor Hustvedt, seconded by Councillor Bolivar-Getson that Council accepts the recommendation of the Committee of the Whole and approves the Region 6 2013/2014 Budget, as presented, in the amount of

\$183,114. Carried.

9.1.7 - Cost-sharing for Paving of Harold Whynot Road & Craig Chandler Drive

Moved by Councillor Garland, seconded by Councillor Bell that Council accepts the recommendation of the Committee of the Whole and approves cost-sharing for the paving of Harold Whynot Road and Craig Chandler Drive in the amount of 40% with the Municipality's available gas tax funding and road reserves, subject to receipt of a petition that satisfies the Municipality's Street Improvement By-law. The motion was carried after Councillor Ernst noted the concern he expressed at the Committee of the Whole meeting that this might be setting a precedent with regard to future paving of municipal roads.

9.1.8 - Request for Sponsorship Ad in Nova Scotia Ground Search & Rescue's Guide

Moved by Councillor Moore, seconded by Councillor Garland that Council accepts the recommendation of the Committee of the Whole that the Municipality of the District of Lunenburg decline the request for a sponsorship ad in the Nova Scotia Ground Search and Rescue's Wilderness Survival Guide as the Municipality already provides funding to the local Ground Search and Rescue organization. Carried.

Mayor Downe reported that the Municipality gives \$10,000 a year to the Ground Search and Rescue organization.

9.1.9 - Bridgewater Curling Club Request for Donation re Under 13 Provincial Youth Championship

Moved by Councillor Ernst, seconded by Councillor Hustvedt that Council accepts the recommendation of the Committee of the Whole and supports the request of the Bridgewater Curling Club with a \$100 donation for the purchase of the cake at their Under 13 Provincial Youth Championships being held at the Bridgewater Curling Club from February 15 - 17, 2013. Carried.

9.1.10 - Community Meetings to be held throughout Municipality and Tancook Islands

Moved by Councillor Bolivar-Getson, seconded by Deputy Mayor Zwicker that Council accepts the recommendation of the Committee of the Whole that the Municipality hold six community meetings per year and that the location of these meetings be strategically located throughout the entire Municipality, and that the Municipality hold a community meeting on either Big Tancook Island or Little Tancook Island every year. Carried.

9.1.11 - Special Purpose Committee to be titled "Osprey Ridge Committee"

Moved by Councillor Veinot, seconded by Deputy Mayor Zwicker that

Council accepts the recommendation of the Committee of the Whole and establishes a Special Purpose Committee, titled “Osprey Ridge Committee”, to provide advice to Council on policy and budgetary matters related to Osprey Ridge, with the Terms of Reference more specifically defined in Appendix A; and that Council approve the delegation of the various matters to staff as it pertains to the Osprey Ridge Operations and as more specifically defined in Appendix B. Carried.

9.2 NOMINATING COMMITTEE - RECOMMENDATIONS

9.2.1 - Honourariums for MODL Member at large on Joint Services Board

Moved by Councillor Nauss, seconded by Councillor Knickle that Council accepts the recommendation of the Nominating Committee that the Member at large representing the Municipality of the District of Lunenburg on the Joint Services Board be paid a rate of \$50.00 per meeting of one hour or less, and \$75.00 per meeting longer than one hour, with a cap of \$225.00 per any one-day meeting.

Councillor Moore questioned the amounts of the honourariums. She believes that members at large on other committees get \$600 a year and, therefore, wonders if they are going to be looking for \$225 a day if their meetings go longer.

Councillor Nauss, Chair of the Nominating Committee, reported that the Committee was asked to consider honourariums for just the member at large on the Joint Services Board. He's of the opinion that the first year this Board is in operation there will be many hours spent at meetings and lots of meetings will need to be held.

It was pointed out that in the beginning the Joint Services Board will just be handling the operation of the LRCRC; however, there is a possibility that it will be handling a number of joint services for MODL and the Towns of Bridgewater and Mahone Bay.

There was discussion regarding the fact that the Municipality has a policy that establishes honourariums, and should the honourariums for the Joint Services Board be any different than what's in the policy. Concern was also expressed that if a higher honourarium is set for members at large on this Board, then will members at large on other committees feel they should be treated the same.

Moved by Councillor Bolivar-Getson, seconded by Councillor Fawson that we defer the motion regarding honourariums for the member-at-large position on the Joint Services Board and refer the matter to the Audit and Finance Standing Committee for further consideration. Carried.

9.2.2 - Appointment of Fourth Member to Osprey Ridge Working Group

Councillor Nauss reported that the Nominating Committee was asked to consider a recommendation for an appointment of a fourth member on the Osprey Ridge Working Group and they are recommending Councillor Terry Dorey.

Moved by Councillor Nauss, seconded by Councillor Bell that Council accepts the recommendation of the Nominating Committee and appoints Councillor Terry Dorey to the Osprey Ridge Working Group. Carried.

9.2.3 - Appointment of Member to Review Committee re Site Closure - LRCRC

Councillor Nauss reported that the Engineering Department asked the Nominating Committee to bring forth a recommendation for the appointment of a Council member on the Review Committee re Site Closure - LRCRC. The Committee recommends Councillor Carolyn Bolivar-Getson.

Moved by Councillor Nauss, seconded by Councillor Knickle that Council accepts the recommendation of the Nominating Committee and appoints Councillor Carolyn Bolivar-Getson as Council's representative on the Review Committee re Site Closure - LRCRC. Carried.

10. STAFF MATTERS

10.1 CHIEF ADMINISTRATIVE OFFICER'S MATTERS

10.1.1 - Building Report for December 2012

Ms. Wilson reviewed the information in the Building Report for December 2012. She noted that there are three more months to report for this fiscal year, so it's looking quite positive at this point.

10.2 PLANNING MATTERS

10.2.1 - Development Agreement Application - Referral to Blockhouse Area Adv. Comm.

Ms. Wilson reported that the Planning Department has received an application for a Development Agreement from Halifax C & D Recycling Ltd. The request is to permit the development of a C & D (Construction & Demolition debris) diversion facility on a property located off Cornwall Road, in close proximity to Exit 11 off Highway 103, identified as PIC 60494218. The first step in the process is to refer the application to the Area Advisory Committee (AAC), being the Blockhouse AAC.

Moved by Councillor Ernst, seconded by Councillor Fawson that Council forwards the Development Agreement Application submitted by Halifax C & D Recycling Limited to the Blockhouse Area Advisory Committee for review and recommendation to the Planning Advisory Committee. Carried.

Councillor Moore left the meeting at 7:55 p.m. to attend another meeting.

11. MAYOR'S/COUNCILLORS' MATTERS

11.1 MAYOR'S UPDATE

Mayor Downe reported on the meeting and events he attended since the last meeting, which included reports on meetings re Resolute (Bowater) lands; RDA wind-down; the new RENs (Regional Economic Networks); Community Forests; new Housing Strategy; and meetings with MLAs.

13. IN CAMERA - 8:20 p.m.

Moved by Councillor Dorey, seconded by Councillor Nauss that Council go *In Camera In Committee*. Carried.

Discussed during the *In Camera* meeting were the following:

- 13.1) Contract Negotiations re RENs, in accordance with section 22 (2) (e) of the *Municipal Government Act* (MGA)
- 13.2) Land Negotiations - Riverport School, in accordance with section 22 (2) (a) of the MGA
- 13.3) Land Negotiations - Riverport School, in accordance with section 22 (2) (a) of the MGA
- 13.4) Contract Negotiations - Community Forests, in accordance with section 22 (2) (e) of the MGA

Moved by Councillor Bolivar-Getson, seconded by Deputy Mayor Zwicker that Council return to open session. Carried.

14. ADJOURNMENT

There being no further business, at 10:30 p.m. it was moved by Councillor Fawson, seconded by Deputy Mayor Zwicker that the meeting adjourn. Carried.