

MUNICIPALITY OF THE DISTRICT OF LUNENBURG
Minutes of a Meeting of
MUNICIPAL COUNCIL
Held in the Council Chamber, 210 Aberdeen Road, Bridgewater, N. S.
Tuesday, April 8, 2014 – 9:00 a.m.

ATTENDANCE

Mayor Don Downe
Councillor Errol Knickle - District 1
Councillor Donald Zwicker – District 2
Councillor Frank Fawson – District 3
Councillor Michael Ernst - District 4
Councillor Claudette Garland - District 5
Councillor Cathy Moore - District 7
Councillor John Veinot - District 8
Councillor Carolyn Bolivar-Getson - District 9
Councillor Lee Nauss – District 10
Councillor Martin Bell – District 11

Regrets: Deputy Mayor Eric Hustvedt
Councillor Terry Dorey – District 6

STAFF: Tammy S. Wilson, Chief Administrative Officer
Alex Dumaresq, Deputy CAO/Strategic Projects Coordinator
Heather Whynott, Administrative Assistant

1. CALL TO ORDER – 9:00 a.m.
Mayor Downe called the meeting to order.

2. PUBLIC INPUT

John Harley, Upper Branch – He asked several questions regarding the cost overruns for the Lunenburg County Lifestyle Centre (LCLC) capital project and Council's decision at the last meeting to use monies from Reserve to fund same. After discussion on some of his remarks and questions, he was informed that the CAO will provide answers to his questions. It was also indicated to him that he can contact the CAO or Mayor at any time when he has questions concerning the LCLC.

3. AGENDA

The following addition was requested to the Agenda by Councillor Nauss:

12.1 CE (Construction Engineering) Flight Recruitment Program

Moved by Councillor Moore, seconded by Councillor Zwicker that the Agenda be approved with the above addition. Carried.

4. APPROVAL OF MINUTES

Moved by Councillor Moore, seconded by Councillor Bolivar-Getson that the Minutes of the Special Council Meeting held March 20, 2014 be approved as circulated. Carried.

11. MAYOR'S/COUNCILLORS' MATTERS

11.1 NATIONAL POETRY MONTH

Council was informed that in 2013 Regina Mayor Michael Fougere challenged his fellow mayors in communities across Canada to have a local poet read a poem at the opening of their Council meetings in March or April. The challenge is a celebration of UNESCO's World Poetry Day (March 21) and National Poetry Month in April.

Councillor Moore read a poem titled "An Old Story", written by Alison Smith of Watford, Lunenburg County.

For information, Councillor Fawson reported that Alison Smith is assisting with the Fire Departments' history project.

5. BUSINESS ARISING FROM MINUTES (nil)

6. PRESENTATIONS/SCHEDULED TIMES

A presentation is scheduled for 10:30 a.m. re Municipal Joint Services Board's budget.

7. AWARDING OF TENDERS/RFPs (nil)

8. CORRESPONDENCE (nil)

9. RECOMMENDATIONS/REFERRALS FROM COMMITTEES & BOARDS

9.1 COMMITTEE OF THE WHOLE – RECOMMENDATIONS

9.1.1 Pre-budget Approval re Additional Floating Wharf for Sawpit Wharf

Moved by Councillor Knickle, seconded by Councillor Bell that Council accepts the recommendation of the Committee of the Whole and authorizes pre-budget approval in the amount of \$5,000.00 in the 2014/15 Municipal Budget for the purchase of additional floating wharf for Sawpit Wharf. Carried.

9.1.2 Property Tax Exemption Renewal Applications for Full Exemption

Moved by Councillor Garland, seconded by Councillor Moore that Council accepts the recommendation of the Committee of the Whole and approves the Property Tax Exemption Renewal Applications for full exemption for the Fiscal Year 2014/2015 as presented. Carried.

9.1.3 Authorize Joint Transportation Comm. to Apply to NS-TRIP & ATA Programs

Moved by Councillor Fawson, seconded by Councillor Moore that Council accepts the recommendation of the Committee of the Whole and authorizes the Joint Transportation Committee to immediately apply to the NS-TRIP program for pre-pilot funding to offset initial operating costs of a public transportation service and the Accessible Transportation Assistance Program (ATAP) for the purchase of an accessible van for the service. The motion was carried after it was pointed out that this motion allows us to apply for provincial funding before the deadline and puts in place the criteria if we wish to

continue with it; but Council can change its decision on this if we find it's not feasible for our Municipality.

Mayor Downe reported that nothing is final until we meet and have input from all the units that want to be involved in this.

9.1.4 Include funds in 2014/15 Capital Budget for Transportation Services

Moved by Councillor Moore, seconded by Councillor Nauss that Council accepts the recommendation of the Committee of the Whole to include \$9,696.00 in the Municipality's 2014/15 Capital Budget for transportation services as the Municipality's unit share. Carried.

9.1.5 Joint Mtg to Review & Discuss Recommendations of Joint Transportation Study

Moved by Councillor Veinot, seconded by Councillor Nauss that Council accepts the recommendation of the Committee of the Whole that Municipal Council subsequently hold a joint meeting to review and discuss the recommendations of the Joint Transportation Study and answer any questions of Councils, and with the consensus of Councils, that the Joint Transportation Committee shall next develop a draft governance model and associated inter-municipal agreement/arrangement for a transit body for Councils' future approval. Carried.

9.2 NOMINATING COMMITTEE - RECOMMENDATION

9.2.1 BCAF - Replacement Representative

Moved by Councillor Zwicker, seconded by Councillor Veinot that Council accepts the recommendation of the Nominating Committee and approves the appointment of Councillor Carolyn Bolivar-Getson to replace Councillor John Veinot on the Bluenose Coastal Action Foundation. Carried. (It was noted that Councillor Veinot requested a replacement on BCAF as he attends another meeting that is held the same time as BCAF.)

9.3 PLANNING ADVISORY COMMITTEE - RECOMMENDATIONS

In attendance were Jeff Merrill, Director of Planning, and Douglas Reid, Planner.

9.3.1 Report to Blockhouse Area Advisory Comm. re SPS/LUB Amendment Options

Moved by Councillor Ernst, seconded by Councillor Knickle that Council accepts the recommendation of the Planning Advisory Committee and directs Planning staff to present a Report to the Blockhouse Area Advisory Committee, investigating the options as identified in the Area Advisory Committee's March 11, 2014 recommendation, in consideration of possible amendments to existing requirements for restricted developments proposed within the Blockhouse Plan Area.

Council was informed that this recommendation came from the Blockhouse Area Advisory Committee (AAC) to the Planning Advisory Committee.

Mr. Reid reviewed the background history as to the reasons why the Blockhouse AAC has asked Planning staff to investigate options, to include prohibition of uses, environmental

assessment requirements and setbacks, and to identify possible amendments to existing requirements for restricted developments proposed within the Blockhouse plan area.

Concern was expressed that if and when amendments regarding restricted developments are approved for the Blockhouse area, then the other areas of the Municipality that have planning documents in place could possibly want the same amendments. This would mean that certain developments, such as asphalt plants, would have to look for locations in areas of the Municipality that have no zoning.

Ms. Wilson explained that the recommendation is asking Council to allow staff to work with the AAC to research and make a recommendation back as to the appropriate controls that could be implemented; and their reason for asking is based on the recent experience they had with a construction and demolition processing facility. Staff will come back with a few options for consideration.

Councillor Ernst indicated that all the AAC is asking for are ways to tighten up the bylaw. They don't want to go through another experience like they did before. Any proposed amendments come back to Council for final decision.

The motion to accept the recommendation of the Planning Advisory Committee was carried.

Mr. Reid was thanked and he left the meeting.

9.3.2 Members-at-large Attendance at NS Planning Directors Assoc. Conference

Moved by Councillor Bolivar-Getson, seconded by Councillor Zwicker that Council accepts the recommendation of the Planning Advisory Committee and approves the attendance of any Member-at-large on the Planning Advisory Committee who would like to attend the NS Planning Directors' Association Conference to be held May 14-16, 2014 in Halifax and that they be reimbursed any out-of-pocket expenses. Carried.

Mr. Merrill was thanked and he left the meeting.

9.4 REMO ADVISORY COMMITTEE - RECOMMENDATION

9.4.1 2014/15 Operating Budget

Moved by Councillor Bell, seconded by Councillor Nauss that Council accepts the recommendation of the REMO Advisory Committee and approves the 2014/2015 REMO Operating Budget in the amount of \$88,151.00 and further that the Municipality's share be \$46,388.00.

Ms. Wilson reviewed the changes in the budget from last year and the new addition of the REMO Contingency Plans of \$10,150 to develop plans for hazards that we do not have contingency plans for yet.

It was questioned if there would be some funds required each year to update those plans. It was reported that there would be ongoing maintenance or review to contingency plans, but not as much as the initial development of the plans.

The motion was carried.

10. STAFF MATTERS

10.1 CHIEF ADMINISTRATIVE OFFICER'S MATTERS

10.1.1 Building Reports for February and March 2014 (For Information)

Ms. Wilson reviewed the Building Report for March 2014, noting that it gives us the construction activity for the full fiscal year. Weather conditions this year have delayed early spring construction. In comparison to last year, the figures are down a bit.

10.2 PLANNING MATTERS

10.2.1 Notice of Princes Inlet & Area Plan Review

Circulated with the agenda was a report from Douglas Reid, Planner, informing Council that a review process needs to commence for the Princes Inlet & Area Secondary Planning Strategy and Land Use By-law; and to do that, Council is required to make public notice of its intentions, as per the policy found in its Public Participation Program Resolution on Planning Matters.

Moved by Councillor Knickle, seconded by Councillor Zwicker that Council directs staff and the Princes Inlet Area Advisory Committee to commence with a Plan Review process, concerning the Princes Inlet & Area Secondary Planning Strategy and Land Use By-law, and to inform the public of Council's intentions to undertake such a Review, pursuant to policies established under the Municipality's Public Participation Program on Planning Matters.

Ms. Wilson informed Council that we're about two years behind for this review. She briefly reviewed the process that takes place when a review is undertaken. Once the review is approved by Council, we will be giving public notification of Council's intention to proceed with it. She pointed out that a plan review can take anywhere from one to three years, depending on the significance of the changes in the community and the desire of the community to see changes.

The motion was carried.

Councillor Bolivar-Getson left the meeting at 10:00 a.m.

11. MAYOR'S/COUNCILLORS' MATTERS

11.2 MAYOR'S UPDATE

Mayor Downe reported on activities and events that he attended since the last meeting. One of the events he attended was at the Waldorf School, at which he learned of the School's entry in a contest to win a \$20,000 Outdoor Classroom. He encouraged everyone to go on the School's website and vote online daily for the Waldorf School, as the entry with the most votes wins the prize.

For information, Councillor Ernst reported that the Waldorf School is here for the long run, as they recently purchased the Blockhouse property, where they are currently located, from St. James' Anglican Parish of Mahone Bay. He too encouraged everyone to vote for the School.

12. ADDED BUSINESS

12.1 CE (Construction Engineering) Flight Recruitment Program

For information, Councillor Nauss reported that, at the last meeting of the Community Advisory Board (CAB) for the Construction Engineering Flight/Squadron (CEF/CES), the Board was informed that the Flight is now accepting applications for entry level positions in a number of their Technician trades, e.g., Refrigeration and Mechanical Systems; Water, Fuels and Environmental; Electrical Generating Systems; Plumbing and Heating; Electrical Distribution; Construction; and Supply Technicians. He gave a brief report on the community projects that the Flight has undertaken since establishing in this area, which have been of great benefit to non-profit organizations. He hopes that the media will do some advertising regarding the Flight's recruitment program; and he suggested that MODL publish an article about it in our next *Municipal Matters* newsletter.

6. PRESENTATION

6.1 MUNICIPAL JOINT SERVICES BOARD 2014-15 BUDGET – 10:30 a.m.

In attendance was Ms. Siew Secord, Acting Chief Operating Officer for the Municipal Joint Services Board.

Ms. Secord provided a PowerPoint presentation to review the Joint Services Board's proposed Operating Budget for 2014-15, as well as the 5-year Capital Projection.

Councillor Bolivar-Getson returned to the meeting at 11:05 a.m.

Following the presentation, Ms. Secord answered Councillors' questions about the budget. Some of the questions answered or items explained/clarified were:

- how direct haul tonnage is credited towards MODL's 10,000 ton figure
- if a change is made to require the use of clear bags, the effects it will have, e.g., it should reduce how much goes to landfill and increase what goes in blue bags as recyclables
- blue bag processing costs more than landfill – good for the environment but there's an increased cost to it
- changes to the construction and demolition operation were explained – from what they have seen to date it's bringing in more revenue
- Siew explained the grinding they can do in-house and what has to be sent to Kaizer Meadows -- still looking to see if there are new ways/technology to grind roof shingles
- they have not yet considered the planting of trees over closed landfill cells

Moved by Councillor Knickle, seconded by Councillor Bell that Council approves the Operating and Capital Budgets of the Municipal Joint Services Board as presented for the fiscal year 2014-15. Carried.

Ms. Secord was thanked for her presentation and she left the meeting.

13. IN CAMERA – 11:20 A.M.

Moved by Councillor Zwicker, seconded by Councillor Nauss that Council go In Camera In Committee. Carried.

The following items were discussed In Camera:

- 13.1 Land Negotiations - Riverport, in accordance with section 22 (2) (a) of the *Municipal Government Act* (MGA).
- 13.2 Contract Negotiations – Blockhouse, in accordance with section 22 (2) (e)] of the MGA
- 13.3 Contract Negotiations - Oakhill, in accordance with section 22 (2) (e) of the MGA
- 13.4 Legal Advice, in accordance with section 22 (2) (g) of the MGA

At 12:20 p.m. during the In Camera meeting Council recessed for lunch.

At 1:35 p.m. Council resumed the In Camera meeting.

At 3:02 p.m. it was **moved by Councillor Zwicker, seconded by Councillor Nauss that Council return to open session. Carried.**

13.1 LAND NEGOTIATIONS – RIVERPORT (discussed In Camera)

Moved by Councillor Zwicker, seconded by Councillor Bell that staff be authorized to proceed with the Phase II Environmental Investigation at 3176 Highway 332, Riverport, and the associated costs for same. Carried.

14. ADJOURNMENT – 3:05 p.m.

There being no further business, it was moved by Councillor Zwicker, seconded by Councillor Moore that the meeting adjourn. Carried.

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MAYOR DON DOWNE, CHAIRMAN

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ALEX DUMARESQ, DEPUTY C. A. O.