

MUNICIPALITY OF THE DISTRICT OF LUNENBURG
Minutes of a Meeting of
MUNICIPAL COUNCIL
Held in the Council Chamber, 210 Aberdeen Road, Bridgewater, N. S.
Tuesday, March 10, 2009 - 9:30 a.m.

ATTENDANCE

Mayor Don Downe
Councillor Basil Oickle - District 1
Councillor Frank Fawson - District 3
Councillor Milton Countway - District 4
Councillor Wade Carver - District 6
Councillor Cathy Moore - District 7
Councillor John Veinot - District 8
Councillor Arthur Young - District 9
Councillor Lee Nauss - District 10 (present 9:30 - 10:15)
Councillor Martin Bell - District 11
Councillor Eric Hustvedt - District 12

Absent: Deputy Mayor Donald Zwicker - District 2
Councillor Sandra Statton - District 5

Staff: Tammy S. Wilson, Chief Administrative Officer
April Whynot-Lohnes, Municipal Clerk
Heather Whynott, Administrative Assistant

1. CALL TO ORDER

Mayor Downe called the meeting to order at 9:30 a.m. He noted that Councillor Nauss will be leaving the meeting later this morning to attend a meeting regarding Highway 103.

2. PUBLIC INPUT - There were no members of the public in attendance.

3. AGENDA

Mayor Downe requested that the following items be added to the Agenda:
- UNSM Spring Workshop
- CAP Review Committee - Representative
- Toastmasters Invitation

4. MINUTES

Moved by Councillor Moore, seconded by Councillor Veinot that the Minutes of the meeting held January 13, 2009 and special meetings held November 20, 2008 and December 18, 2008 be approved as circulated. Carried.

5. BUSINESS ARISING FROM MINUTES (nil)

9. CORRESPONDENCE

9.1 UNSM MEMBERS' ADVISORY re LIGHTS OUT ACROSS CANADA

Circulated with the agenda was a Members' Advisory from UNSM informing Councils that cities and communities in more than 70 countries will be turning off their lights on March 28, 2009 from 8:30 p.m. to 9:30 p.m. to mark Earth Hour and show support for action on climate change. FCM, in partnership with World Wildlife Fund Canada, is asking municipalities to sign up, participate and engage in celebrating sustainability efforts.

Ms. Wilson informed Council that staff has taken some preliminary steps already regarding Earth Hour, e.g. registered on line and posting posters.

Moved by Councillor Countway, seconded by Councillor Oickle that the Municipality of the District of Lunenburg participate in Earth Hour on March 28, 2009. Carried.

9.2 BUY-A-NET MALARIA PREVENTION GROUP - WORLD MALARIA DAY - APRIL 25th

Circulated with the agenda was a letter from Myrna Burton, RN, Nova Scotia Representative for the Buy-A-Net Malaria Prevention Group, asking Council to proclaim April 25th as World Malaria Day. The letter also explained the Buy-A-Net program. A donation of \$6.00 will buy one insecticide-treated bed net which saves lives in Africa.

Moved by Councillor Bell, seconded by Councillor Nauss that we proclaim April 25th as World Malaria Day in the Municipality; and for those who wish to make a contribution, whether Council member or staff, funds will be collected and sent to the Buy-A-Net Malaria Prevention Group. Carried.

10. RECOMMENDATIONS/REFERRALS FROM COMMITTEES, BOARDS & FOCUS GRs.

10.1 COMMITTEE OF THE WHOLE - RECOMMENDATIONS

10.1.1 - Fire Tax Rate for Hebbville Fire Department

Moved by Councillor Oickle, seconded by Councillor Nauss that Council accepts the recommendation of the Committee of the Whole and approves that the fire tax rate for the Hebbville Fire Department be set at 18.5 cents per hundred dollars of assessment as requested and as per the vote at the Hebbville Fire Department's Annual Rate Payers Meeting held on January 28, 2009. Carried.

10.1.2 - Draft Amendments - Municipal Sewer By-law (First Reading)

Moved by Councillor Fawson, seconded by Councillor Bell that Council accepts the recommendation of the Committee of the Whole and approves the draft amendments to the Municipal Sewer By-law as presented and

conducts First Reading of same. Carried.

10.1.3 - Draft Amendments -Shore Drive Wastewater Man. District By-law (First Reading)

Moved by Councillor Countway, seconded by Councillor Bell that Council accepts the recommendation of the Committee of the Whole and approves the draft amendments to the Shore Drive Wastewater Management District By-law as presented and conducts First Reading of same. Carried.

10.1.4 - Community Capital Grant - Camp Mush-a-Mush Scouts Canada, S. S. Area

Moved by Councillor Carver, seconded by Councillor Oickle that Council accepts the recommendation of the Committee of the Whole and awards a Community Capital Grant in the amount of \$1,000.00 to the Camp Mush-a-Mush Scouts Canada, South Shore Area, towards their project to construct four bunkhouse cabins. Carried.

10.1.5 - Community Program Grant - Dayspring & District Fire Dept. Ladies Auxiliary

Moved by Councillor Moore, seconded by Councillor Fawson that Council accepts the recommendation of the Committee of the Whole and awards a Community Capital Grant in the amount of \$1,000.00 to the Dayspring & District Fire Department Ladies Auxiliary towards their project to replace counters and shutters in the kitchen. Carried.

10.1.6 - Community Program Grant - South Shore Big Brothers Big Sisters

Moved by Councillor Veinot, seconded by Councillor Young that Council accepts the recommendation of the Committee of the Whole and awards a Community Program Grant in the amount of \$500.00 to the South Shore Big Brothers Big Sisters towards their project to start a new program. Carried.

10.1.7 - Branding Logo to be used in Tourism Marketing Efforts of MODL

Moved by Councillor Young, seconded by Councillor Oickle that Council accepts the recommendation of the Committee of the Whole that the Branding Logo that was presented to the Committee of the Whole on March 5, 2009 be considered as the icon that will be used in the tourism marketing efforts of the Municipality of the District of Lunenburg as a go-forth process. Carried.

10.1.8 - Reserve Tourism F. G. Funds in 2009/10 for Printing of Lunenburg Region Map

Moved by Councillor Nauss, seconded by Councillor Hustvedt that Council accepts the recommendation of the Committee of the Whole that we place \$4,800.00 of the Tourism Focus Group' s budget account in this fiscal

year into a reserve to be used in the 2009/10 fiscal year operating budget to fund the printing of the Lunenburg Region map. Carried.

10.1.9 - Surplus Tourism F. G. Funds for Printing Best Kept Secrets Brochure

Moved by Councillor Bell, seconded by Councillor Oickle that Council accepts the recommendation of the Committee of the Whole that the surplus funds remaining in the Tourism Focus Group' s budget account for fiscal 2008/09 be allocated for the printing of the Best Kept Secrets Brochure. Carried.

10.1.10 - Full Tax Exemption By-law - Add New Germany Ball Field Society

Moved by Councillor Hustvedt, seconded by Councillor Moore that Council accepts the recommendation of the Committee of the Whole that the New Germany Ball Field Society be added to Schedule A of the Full Tax Exemption By-law effective for the 2009/2010 taxation year. Carried.

10.1.11 - Full Tax Exemption By-law - Add Riverport Community Centre

Moved by Councillor Oickle, seconded by Councillor Carver that Council accepts the recommendation of the Committee of the Whole that the Riverport Community Centre be added to Schedule A of the Full Tax Exemption By-law effective for the 2009/2010 taxation year. Carried.

10.1.12 - Partial Tax Exemption By-law - Add Lun. Co. Christmas Tree Producers

Moved by Councillor Fawson, seconded by Councillor Veinot that Council accepts the recommendation of the Committee of the Whole that the Lunenburg County Christmas Tree Producers' Association be added to Schedule A-1 of the Partial Tax Exemption By-law effective for the 2009/2010 taxation year. Carried.

10.1.13 - Notice to amend Policy MDL-09, Payment of Taxes by Installments

Moved by Councillor Countway, seconded by Councillor Carver that Council accepts the recommendation of the Committee of the Whole and gives notice that, at the April 14, 2009 Council meeting, Council will consider a recommendation from the Committee of the Whole to approve the amendment to Policy MDL-09 Payment of Taxes by Installments being: amending Section 5.1 by deleting the wording " half of the taxes for the previous year" and replacing them with the wording " based on one-half of the current assessment and the previous year' s tax rates". Carried.

10.1.14 - Nomination for Outstanding Volunteer representing MODL

Moved by Councillor Carver, seconded by Councillor Nauss that Council

accepts the recommendation of the Committee of the Whole and nominates Patricia Mount from Italy Cross as the Outstanding Volunteer representing the Municipality of the District of Lunenburg at the Provincial Volunteer Awards Ceremony for 2009. Carried.

Council was informed that Councillor Nauss has been asked to accompany Ms. Mount at the Provincial Ceremony, as he is the Councillor for the area where Ms. Mount resides.

10.1.15 - Full Tax Exemption By-law - KCC Association' s Property AA#04798791

Moved by Councillor Moore, seconded by Councillor Veinot that Council accepts the recommendation of the Committee of the Whole that the Kingsburg Coastal Conservancy Association' s property, as identified on the application as Assessment Account #04798791, be added to Schedule A of the Full Tax Exemption By-law effective for the 2009/2010 taxation year. Carried.

10.3 PLANNING ADVISORY COMMITTEE - RECOMMENDATIONS

In attendance were Ed Curran, Director of Planning and Development Services, and Jeff Merrill, Planner.

10.3.1 - Reappointment and Appointment to Hebbville Area Advisory Committee

Moved by Councillor Veinot, seconded by Councillor Young that Council accepts the recommendation of the Planning Advisory Committee and approves the reappointment of Jamie Cochrane and the appointment of Elizabeth LeBlanc to the Hebbville Area Advisory Committee, each for a three-year term. Carried.

10.3.2 - Amendments to Hebbville Secondary Planning Strategy and Land Use By-law

Moved by Councillor Nauss, seconded by Councillor Oickle that Council accepts the recommendation of the Planning Advisory Committee that Council take the necessary steps to approve the amendments to the Village of Hebbville Secondary Planning Strategy and Land Use By-law that rezone the four G. W. Mosher Holdings Ltd. properties noted in the Amendment Application to the Light Industrial Zone, commencing with First Reading of the amendments in Appendix " F" of the Staff Report dated February 18, 2009. Carried.

Moved by Councillor Nauss, seconded by Councillor Carver that Council conducts First Reading of the amendments to the Hebbville Secondary Planning Strategy and Land Use By-law as presented. Carried.

Date for Public Information Session and Public Hearing re Hebbville Amendments

Mr. Curran reported that the earliest date a Public Hearing can be held is April 1st or

thereafter. A date for the Public Information Session will be arranged by staff.

Ms. Wilson reported that the traditional approach for a Public Hearing has been to hold it in the evening at a location in the community.

Councillor Nauss reported that no one has objected to the amendments. They seem to be straight forward and he, therefore, questions the need to hold a Public Hearing in the evening in the community. Information will be provided at the Public Information Session. Councillor Countway feels any amendments should be presented at a Public Hearing in the community.

It was agreed that staff determine a date for the Public Hearing and report on it later in this meeting.

10.3.3 - Reappointment and Appointment to Oakland Area Advisory Committee

Moved by Councillor Countway, seconded by Councillor Nauss that Council accepts the recommendation of the Planning Advisory Committee and approves the reappointment of Michael Ernst and the appointment of Tom Cohoon to the Oakland Area Advisory Committee, each for a two-year term. Carried.

10.3.4 - Open House re Planning in Petite Area

Moved by Councillor Hustvedt, seconded by Councillor Nauss that Council accepts the recommendation of the Planning Advisory Committee that, due to recent interest in planning in the Petite area, Municipal Council directs Planning staff to hold an Open House in the Petite area for the purpose of explaining to the community what is involved when considering the possibility of implementing planning in an area. Carried.

Mr. Curran and Mr. Merrill left the meeting.

6. AWARDING OF TENDERS:

6.1 RFP 2008-05-405 - ENGINEERING CONSULTANT FOR COOKVILLE ODOUR CONTROL SYSTEM

In attendance was Matt Davidson, Assistant Municipal Engineer.

Mr. Davidson reviewed the information in his memo dated February 10, 2009 which provided Council with the details of the two proposals received in response to the Request for Proposals for an Engineering Consultant for the Cookville Odour Control System - RFP 2008-05-405. He reported that the recommended price is within the budget figure.

As Councillors had some questions regarding this RFP which were required to be discussed *In Camera*, it was **moved by Councillor Young, seconded by Councillor Veinot that a decision on this RFP be deferred until later in the meeting. Carried.**

Mr. Davidson left the meeting.

At 10:15 a.m. Councillor Nauss left the meeting.

10.4 JOINT TRANSIT COMMITTEE - RECOMMENDATION

In attendance was Douglas Reid, ICSP Coordinator, for Council' s consideration of the award of RFP 2008-05-406 - Public Transit Feasibility Study.

Ms. Wilson informed Council that the proposals received for the Public Transit Feasibility Study went through a scoring process which she explained.

Moved by Councillor Hustvedt, seconded by Councillor Moore that Council accepts the recommendation of the Joint Transit Committee and Transit Feasibility Subcommittee to award to and enter into negotiations with iTRANS Consulting Inc. to complete the Regional Transit Feasibility Study, as per the direction of the Subcommittee, and the Study' s Terms of Reference for the price of \$34,986.00, inclusive of HST; and Council directs staff to commence the Feasibility Study project immediately and to report back on findings through the Joint Transit Committee. Carried.

Mr. Reid left the meeting.

10.5 ECONOMIC DEVELOPMENT FOCUS GROUP - RECOMMENDATION

10.5.1 - Highway 103 Access - Abitibi Bowater

In attendance was Dave Waters, Community Economic Development Officer. He reviewed the content of his memo to Council dated March 6, 2009, which informed Council of the meeting that he and Mayor Downe had with senior management of Abitibi Bowater to discuss issues related to business retention and expansion.

Moved by Councillor Young, seconded by Councillor Veinot that Council accepts the recommendation of the Economic Development Focus Group that a letter be sent to NSDOTIR indicating the Municipality of the District of Lunenburg' s support for improved access to Highway 103 for Abitibi Bowater' s Sawmill location in Oakhill. The motion was carried after a brief discussion as to a possible location for an access.

Mr. Waters left the meeting.

10.6 AUDIT COMMITTEE - RECOMMENDATION

10.6.1 - Appointment of External Auditors

In attendance was Gordon Pettipas, Director of Financial Services & Municipal Treasurer. He reported that the Audit Committee met and reviewed the proposals that were received in response to the Municipality' s Request for Proposals for External Audit Services. Ms. Wilson reported that the prices that were provided by Levy Casey Carter MacLean

were the lowest prices received.

Moved by Councillor Bell, seconded by Councillor Young that Council accepts the recommendation of the Audit Committee and appoints Levy Casey Carter MacLean as the Municipality of Lunenburg' s External Auditors for a four-year period at a cost of \$18,500 for Fiscal Year End 2010; \$18,500 for Fiscal Year End 2011; \$18,750 for Fiscal Year End 2012; and \$18,750 for Fiscal Year End 2013 plus HST. Carried.

Mayor Downe acknowledged in the audience the presence of Sherman Palmer, former Councillor for the Municipality.

10.2 WASTE MANAGEMENT COMMITTEE - RECOMMENDATION

In attendance was Jim Annand, Operations Manager, LRCRC.

Ms. Wilson reviewed the content of the letter dated February 23, 2009 from the Waste Management Committee which informed Council of the Waste Management Committee' s recommendation to continue the receptionist/clerk position for 2009/10. She reported that it is still being proposed that the position be a term position for 2009/10 until we know the outcome of the study about our future direction.

Moved by Councillor Bell, seconded by Councillor Oickle that Council accepts the recommendation of the Waste Management Committee and gives pre-budget approval in the 2009/10 LRCRC Budget for the continuation of the receptionist/clerk position for the 2009/10 fiscal year. The motion was carried after a brief discussion about the work responsibilities of this position.

Mr. Annand left the meeting.

11. **STAFF MATTERS**

11.1 CHIEF ADMINISTRATIVE OFFICER' S MATTERS

11.1.1 - Building Report for January ' 09 - This report was circulated for information.

12. **MAYOR' S/COUNCILLORS' MATTERS**

12.1 - MAYOR' S UPDATE

Mayor Downe gave updates on the following events/meetings:

- meetings with Major James Fera, CO for CES (Construction Engineers Squadron)
- Farewell event on March 6 in honour of CES/CEF personnel being deployed. They were presented with one of the Municipality' s flags which they will fly when they are in Afghanistan.
- meeting with a developer in Halifax with regards to Osprey Village. Deputy Mayor

Zwicker and Dave Waters also attended the meeting.

- meeting with Michelin representatives to talk about the future of their business
- the Business Community Meetings have concluded and we are now holding the Public Community Meetings
- discussed with the RDA our concerns about the RDA and the need for better communications
- Mayors' and Warden' s meetings are going very well. We are building partnerships and cooperation - working as a team
- events attended on the weekends in various Districts, e.g. Fire Dept' s breakfasts

There was a brief discussion about the attendance at the Business Community Meetings, the comments/ideas presented at those meetings, and how the information from those meetings will be made available.

The suggestion was made that Council should consider returning to a quarterly publication of the *Municipal Matters* newsletter, as it goes to every household and is, therefore, a good way to communicate information to our residents.

11. STAFF MATTERS (continued)

11.2 EMERGENCY MEASURES COORDINATOR' S MATTERS

11.2.1 - Generator Grants 2009

Circulated with the agenda was a memo from Andrew Wentzell, Emergency Measures Coordinator for the Municipality, informing Council of the six requests he received for Generator Grants. He is not recommending a grant for the Italy Cross, Middlewood and District Fire Department as they are constructing a new fire hall. His recommendation for the distribution of the \$4,000 budgeted for Generator Grants is as follows:

North River Community Hall	\$ 575.53
Hemford and District Fire Department	\$ 266.48
Dayspring Fire Department	\$1,144.55
Baker Settlement and District Fire and Emergency Service	\$ 159.89
United Communities Fire Department	\$1,853.55

Ms. Wilson noted that one of the requirements to be awarded a Generator Grant is that the Fire Department or Community Hall agrees to be a comfort station that would be accessible in the Municipality during an emergency situation.

Moved by Councillor Hustvedt, seconded by Councillor Bell that Council approves the Generator Grants as submitted by Andy Wentzell, EMC, in his report dated March 10, 2009.

Discussion followed as to why there are significant differences in the prices of the generators that are purchased by the fire departments.

Ms. Wilson reported that there is no policy for the generator grants, but a procedure has been established and the formula for these grants is based on that. This has been the

procedure/formula for several years. She noted that the size of the generator they purchase depends on the size of the area that it is to serve during a power outage. Also, some fire departments, depending on the flexibility they want, purchase portable generators rather than permanent ones, which is another reason for the difference in prices. If Council requires further information, she suggested that the \$4,000 funds for the generator grants be carried over to the 2009/10 fiscal year. This can be done by placing the funds in a Reserve Account to be used in the 2009/10 fiscal year.

Moved by Councillor Fawson, seconded by Councillor Hustvedt that we defer the motion regarding Generator Grants until information is provided to clarify the variances in the Generator Grants. Carried.

Moved by Councillor Hustvedt, seconded by Councillor Bell that we place the \$4,000 allocated for the Generator Grants in 2008/2009 into a Reserve Account to be used in 2009/2010 for the award of the Generator Grants. Carried.

10.3.2 - Public Hearing Date re Amendments to Hebbville SPS and LUB

Ms. Wilson reported that, as Councillor Nauss has indicated that there are no items of contention that he's aware of in the amendments to the Hebbville SPS and LUB, staff is suggesting that the Public Hearing be held at 11:00 a.m. on April 2, 2009. Staff will arrange for an evening Public Information Session in the community.

Moved by Councillor Young, seconded by Councillor Hustvedt that the Public Hearing for the amendments to the Hebbville Secondary Planning Strategy and Land Use By-law be held on April 2, 2009 at 11:00 a.m. Carried.

13. ADDED ITEMS

13.1 UNSM SPRING WORKSHOP - ATTENDANCE

Council was informed that room reservations can be made on March 11th for the UNSM Spring Workshop which will be held in Ingonish on May 14 and 15, 2009.

Of the Council members present, the following indicated that they may attend the Spring Workshop: Mayor Downe, and Councillors Hustvedt, Countway, Fawson, and Statton.

13.2 CAP ASSESSMENT REVIEW COMMITTEE - REPRESENTATIVE

Mayor Downe reported that UNSM is seeking letters of interest to fill two municipal positions on its CAP Review Committee. He noted that if the CAP is removed it will affect a lot of our residents.

A discussion followed regarding the CAP and how it will affect property taxes across the province if the CAP is removed.

It was suggested that Mayor Downe' s name be submitted for one of the positions on the CAP Review Committee, if he is willing to take on that responsibility.

Ms. Wilson said she expects that this Committee would hold at least one meeting every other month.

Mayor Downe feels that it is very important to try to get a representative at that table and he agreed that his name be submitted.

13.3 TOASTMASTERS INVITATION - RIVERTALKERS

Mayor Downe reported that he received an invitation to attend a Toastmasters' event this evening; however, he has another commitment and asked if there is any other Council member who could attend. No member of Council was able to attend.

Open House re Plans for New French School

Councillor Countway reported that there is an Open House tonight for the unveiling of the plans for the new French School. Mayor Downe and Councillor Countway will be attending.

Atlantic Lottery Skybox

For information, Councillor Countway reported that the Atlantic Lottery has a Skybox that charitable organizations can apply for.

14. ***IN CAMERA IN COMMITTEE***

Moved by Councillor Oickle, seconded by Councillor Carver that Council go *In Camera In Committee*. Carried.

The purpose of the *In Camera* meeting was to discuss the following:

14.1 - Land Negotiations - Green Bay, in accordance with section 22 (2) (a) of the *Municipal Government Act (MGA)*

14.2 - Land Negotiations - Osprey Village, in accordance with section 22 (2) (a) of the *MGA*

14.3 - Land Negotiations - Bridgewater, in accordance with section 22 (2) (a) of the *MGA*

14.4 - Personnel Matter, in accordance with section 22 (2) (c) of the *MGA*

14.5 - RFP - Cookville Odour Control System, in accordance with section 22 (2) (e) of the *MGA*

Moved by Councillor Oickle, seconded by Councillor Hustvedt that Council resume its public meeting. Carried.

14.1 LAND NEGOTIATIONS - GREEN BAY

Council had discussed this matter *In Camera*.

Moved by Councillor Hustvedt, seconded by Councillor Moore that the

Municipality provide Mr. J. Patrick Morse, Q.C., with a Statutory Declaration in recordable form noting that the Municipality of the District of Lunenburg does not have an interest in any road (at Green Bay) purported to exist by the 1896 minutes of Council, or the Turner Survey plan. Carried.

14.2 LAND NEGOTIATIONS - OSPREY VILLAGE

Moved by Councillor Moore, seconded by Councillor Bell that Council agrees to the sale of an additional 0.13 acres of the Osprey Village lands as discussed *In Camera*. Carried.

Moved by Councillor Oickle, seconded by Councillor Countway that Council grants a temporary access across the Municipality of the District of Lunenburg lands at Osprey Village to facilitate the construction of the French School. Carried.

6.1 RFP 2008-05-405 - ENGINEERING CONSULTANT FOR COOKVILLE ODOUR CONTROL SYSTEM

Moved by Councillor Oickle, seconded by Councillor Hustvedt that Council accepts our Assistant Municipal Engineer' s recommendation and awards the Cookville Odour Control System - RFP 2008-05-405 Engineering Services Proposal to CBCL Limited, Halifax, for the proposed price of \$28,090.00, plus HST. The motion was carried after hearing some Councillors' comments about not awarding the RFP to the firm with the lowest price.

At 1:17 p.m. Councillor Bell left the meeting.

14.4 PERSONNEL MATTER - CAO' s VACATION CARRY-OVER AND CPI

Moved by Councillor Countway, seconded by Councillor Hustvedt that we allow the Chief Administrative Officer, Tammy Wilson, to carry over four (4) days of this year' s vacation into next year' s vacation, which will result in a total of 28 vacation days instead of 24 for the period April 1, 2009 to March 31, 2010. Carried.

Moved by Councillor Moore, seconded by Councillor Carver that the Nova Scotia CPI adjustment for the Chief Administrative Officer, Tammy Wilson, be over a variable rate of 12 months' instead of 2 months' average from December to December. Carried.

14.3 LAND NEGOTIATIONS - BRIDGEWATER COURTHOUSE PROPERTY

Moved by Councillor Young, seconded by Councillor Hustvedt that, upon conveyance to the Municipality of the Courthouse property in

the Town of Bridgewater, Municipal Council deem the Courthouse property to be surplus to the Municipality' s needs; and that upon transfer of ownership to the Municipality of the District of Lunenburg, the property be placed on the real estate market for sale and that staff take the necessary steps to arrange for the same; and further, that, prior to placing the property on the market, a formal enquiry take place as discussed *In Camera*. Carried.

ADJOURNMENT

At 1:25 p.m. it was moved by Councillor Young, seconded by Councillor Hustvedt that the meeting adjourn.

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MAYOR DON DOWNE, CHAIRMAN

.....
TAMMY WILSON, CHIEF ADMIN. OFFICER