

MUNICIPALITY OF THE DISTRICT OF LUNENBURG
Minutes of a Meeting of
MUNICIPAL COUNCIL
Held in the Council Chamber, 210 Aberdeen Road, Bridgewater, N. S.
Tuesday, July 14, 2009 - 9:00 a.m.

ATTENDANCE

Mayor Don Downe (present morning only)
Deputy Mayor Donald Zwicker - District 2
Councillor Basil Oickle - District 1
Councillor Frank Fawson - District 3
Councillor Milton Countway - District 4
Councillor Sandra Statton - District 5
Councillor Wade Carver - District 6
Councillor Cathy Moore - District 7
Councillor John Veinot - District 8
Councillor Arthur Young - District 9 (present morning only)
Councillor Lee Nauss - District 10
Councillor Martin Bell - District 11
Councillor Eric Hustvedt - District 12

Staff: April Whynot-Lohnes, Municipal Clerk
Heather Whynott, Administrative Assistant

1. CALL TO ORDER

Mayor Downe called the meeting to order at 9:00 a.m.

2. PUBLIC INPUT

Mayor Downe asked if anyone in the audience wished to address Council.

Mr. John Harley, 164 Seamone Road, Upper Branch

Mr. Harley noted that in the document "Municipality of the District of Lunenburg 2009-2010 Budgets", on page 72 he quoted: "The Municipal sewer rate is charged to properties connected to the various sewer systems. The rate only pays for the operating and part of the capital reserve for the Municipal sewer systems." His questions are: ...How much money from General Tax Revenues is used to subsidize the Municipal sewer systems, either capital or operating? and Are there any engineering charge-backs or staff salaries and expenses attributable to the systems but not charged to the systems? He asked for the answers to these questions but not necessarily today. Mayor Downe informed Mr. Harley that staff will get the answers to his questions and get back to him with those answers. He thanked Mr. Harley for coming to the meeting.

3. AGENDA

Requests for additions to the Agenda:

Councillor Bell - a question re Economic Development for *In Camera* session

Moved by Councillor Moore, seconded by Deputy Mayor Zwicker that the Agenda be approved with the addition requested. Carried.

4. MINUTES

Moved by Councillor Hustvedt, seconded by Councillor Nauss that the Minutes of the regular meetings held April 14, 2009 and May 12, 2009 and the Special Council meetings held March 19, 2009 and May 6, 2009 be approved as circulated. Carried.

5. BUSINESS ARISING FROM MINUTES

5.1 SECOND READING - AMENDMENTS TO BUILDING CODE BY-LAW

The First Reading of proposed amendments to the Building Code By-law was conducted at the Council meeting held June 9, 2009. The amendments increase the building permit fees by 10%, and adds a note to the bottom of Schedule "A" which advises that exemptions may be granted and that the Building Inspection Department should be contacted to find out what the exemptions are.

Moved by Councillor Nauss, seconded by Councillor Carver that Council conducts Second Reading and approves the amendments to Schedule "A" Building Permit Fees of the Building Code By-law, increasing the building permit fees by 10%, and that the approval of the amendments be advertised in the local papers. Carried.

9. CORRESPONDENCE

9.1 NS RECREATION PROFESSIONALS IN HEALTH - REQUEST FOR PROMOTIONAL ITEMS FOR CONFERENCE PACKS

A letter was received from the Nova Scotia Recreational Professionals in Health (NSRPH) informing Council that the South Shore branch of NSRPH is hosting the 20th Provincial Conference at Oak Island Inn on October 8 and 9, 2009. They are asking the Municipality to provide promotional items to include in their Conference packs. They anticipate registration of approximately 125 persons.

Ms. Whynot-Lohnes reported that she checked with staff and the only promotional items we have are Municipal lapel pins and the new Lunenburg Region map brochure.

Moved by Councillor Young, seconded by Deputy Mayor Zwicker that we give the required amount of Municipal pins and brochures for the NSRPH Conference packs. Carried.

9.2 REQUEST re REMEMBRANCE DAY FLYBY (MICHAEL GRAVES)

Circulated with the agenda was a request from Mr. Michael Graves asking Council for a

letter of support to again allow a low-level flyby over communities in the Municipality for this year's Remembrance Day Ceremonies.

Moved by Councillor Nauss, seconded by Councillor Bell that we provide a letter supporting a low-level flyby on Remembrance Day. Carried.

10. RECOMMENDATIONS/REFERRALS FROM COMMITTEES, BOARDS, & FOCUS GRs.

10.1 COMMITTEE OF THE WHOLE - RECOMMENDATIONS -

10.1.1 - Apply to Province for Funding For Infrastructure Development in Cookville

Moved by Deputy Mayor Zwicker, seconded by Councillor Young that Council accepts the recommendation of the Committee of the Whole that the Municipality of the District of Lunenburg apply to the Province of Nova Scotia under the Provincial Capital Assistance Program (PCAP) for funding equal to 50 percent of the project costs for the infrastructure development in Cookville. Carried.

10.1.2 - Work with RCMP re Education Program on Issues/Impact of False Alarms

Moved by Councillor Nauss, seconded by Councillor Moore that Council accepts the recommendation of the Committee of the Whole that the Municipality of the District of Lunenburg work with the RCMP to develop and implement an education program for a one-year period on the issues and impact of false alarms prior to the approval of a False Alarm By-law, and that the program be reassessed at the end of the one-year period to see if there has been a decrease in false alarms. Carried.

10.1.3 - Tax Exemptions for Municipal Elections Resolution - Forward to UNSM

Moved by Councillor Fawson, seconded by Councillor Carver that Council accepts the recommendation of the Committee of the Whole and approves the submission of the Tax Exemptions for Municipal Elections Resolution to the UNSM Resolutions Committee for the UNSM 2009 Fall Conference. Carried.

10.1.4 - Low Income Property Tax Exemption Policy

Moved by Councillor Bell, seconded by Councillor Fawson that Council accepts the recommendation of the Committee of the Whole to accept the recommendation of the Budget/Finance Committee and adopts the Low Income Property Tax Exemption Policy as presented. Carried.

10.1.5 - Request denied for Funds to Assist with Promotion of B' water Farmers Markets

Moved by Councillor Oickle, seconded by Councillor Moore that Council

accepts the recommendation of the Committee of the Whole which is to not approve the request for funds to assist with the promotion of the newly formed Bridgewater Farmers Markets as it does not currently meet the eligibility criteria set forth in the grant policy. Carried.

10.1.6 - Two Ads re Farmers' Markets, Farm Markets, U-picks and Local Green Houses

Moved by Councillor Veinot, seconded by Councillor Young that Council accepts the recommendation of the Committee of the Whole and approves the allocation of funds for a minimum of two ads to promote Farmers' Markets, Farm Markets, U-picks, and local green houses in Lunenburg County; and further, that funds be used from the Tourism Focus Group fund for one ad and from the Municipal contingency fund for the second ad. Carried.

10.1.7 - Appointments to Ad-Hoc Committee re Issue of LRCRC Tipping Fees

Moved by Councillor Young, seconded by Councillor Nauss that Council accepts the recommendation of the Committee of the Whole to accept the recommendation of the Nominating Committee and appoints Councillor Milton Countway, Councillor Frank Fawson, Councillor Arthur Young and Deputy Mayor Don Zwicker to the Ad-Hoc Committee to deal with the issue of LRCRC Tipping Fees and Possible Coupon System. Carried.

10.1.8 - Amendments to Dangerous & Unsightly Property Policy

Moved by Councillor Hustvedt, seconded by Councillor Nauss that Council accepts the recommendation of the Committee of the Whole and approves the amendments to the Dangerous & Unsightly Property Policy (MDL-07) by repealing Sections 1.2, 1.3, and 1.4 and adding a new Section 1.2 as follows:

- 1.2 Dangerous and unsightly premises and/or properties subject to this Policy will be as defined in section 3(r) of the *Municipal Government Act of Nova Scotia*, as amended from time to time. Carried.**

10.1.9 - Amendments to Building Code By-law - First Reading

Moved by Councillor Statton, seconded by Councillor Carver that Council accepts the recommendation of the Committee of the Whole and approves the amendments to the Building Code By-law and conducts First Reading of the draft By-law amending the Building Code By-law. Carried.

10.1.10 - Civic Addressing Resolution - Forward to UNSM

Moved by Councillor Countway, seconded by Councillor Bell that Council

accepts the recommendation of the Committee of the Whole to forward the Civic Addressing Resolution to the Union of Nova Scotia Municipalities for consideration at the 2009 Fall Conference. Carried.

10.3 PLANNING ADVISORY COMMITTEE - RECOMMENDATIONS

In attendance was Jeff Merrill, Acting Director of Planning.

10.3.1 - Reappointment of Anne Cosgrove to Princes Inlet Area Advisory Committee

Moved by Deputy Mayor Zwicker, seconded by Councillor Hustvedt that Council accepts the recommendation of the Planning Advisory Committee and approves the reappointment of Anne Cosgrove for a three-year term to the Princes Inlet Area Advisory Committee. Carried.

10.3.2 - Reappointment of Robert Weld to Princes Inlet Area Advisory Committee

Moved by Councillor Oickle, seconded by Deputy Mayor Zwicker that Council accepts the recommendation of the Planning Advisory Committee and approves the reappointment of Robert Weld for a two-year term to the Princes Inlet Area Advisory Committee. Carried.

10.3.3 - Reappointment of Richard Wentzell to Princes Inlet Area Advisory Committee

Moved by Councillor Carver, seconded by Councillor Veinot that Council accepts the recommendation of the Planning Advisory Committee and approves the reappointment of Richard Wentzell for a three-year term to the Princes Inlet Area Advisory Committee. Carried.

10.3.4 - Appointment of Jim Betts to Princes Inlet Area Advisory Committee

Moved by Councillor Countway, seconded by Councillor Oickle that Council accepts the recommendation of the Planning Advisory Committee and approves the appointment of Jim Betts for a three-year term to the Princes Inlet Area Advisory Committee. Carried.

10.3.5 - Amendments to Subdivision By-law re Final Plan of Subdivision Application Fee

Moved by Councillor Hustvedt, seconded by Councillor Oickle that Council accepts the recommendation of the Planning Advisory Committee and approves amendments to the Subdivision By-law to implement a Final Plan of Subdivision application fee of \$100.00 for two or less lots plus \$25.00 for each additional lot. Carried.

Moved by Deputy Mayor Zwicker, seconded by Councillor Hustvedt that Council conducts First Reading of the proposed By-law amending the By-law Respecting the Subdivision of Land in the Municipality of the District of Lunenburg, dated June 25, 2009, and sets a Public Hearing date

**of Thursday, August 6, 2009 at 1:00 p.m. in the Municipal Council Chamber.
Carried.**

Mr. Merrill left the meeting.

12. MAYOR' S/COUNCILLORS' MATTERS

12.4 CANADA POST - RURAL MAIL DELIVERY REVIEW

Circulated with the agenda was information received from the Canadian Union of Postal Workers (CUPW) concerning rural mail delivery and the possible intentions by Canada Post to change from home mailbox delivery to community mailboxes. The information indicates that Canada Post is making this change because some mailboxes are unsafe to deliver to.

Mayor Downe noted that Council has discussed this matter in the past. It was also discussed at the regional meeting of municipalities held recently in Mahone Bay. What he is hearing from residents, many of which are seniors, is that they are concerned they' re going to lose their rural mailboxes. He feels this is going to be an issue throughout rural Nova Scotia and all rural areas in Canada.

Considerable discussion followed regarding this matter.

The comment was made that Canada Post is not doing big areas at a time. They are doing small areas at a time, so they are getting only a small number of people upset at a time. This change is going to happen unless the public gets involved and enough people stand up and say no.

Moved by Councillor Countway, seconded by Councillor Young that the Mayor and CAO draft a letter requesting Canada Post to maintain mail delivery in rural Canada as well as get some statistics on accidents related to rural mail delivery. Carried.

6. AWARDING OF RFP

10.2 WASTE MANAGEMENT COMMITTEE - RECOMMENDATION

At 10:00 a.m. Mr. Pierre Breau, Director of Engineering and Public Works, was in attendance.

6.1 RFP 2009-05-400 - OPERATIONS REVIEW STUDY FOR LRCRC

10.2 AWARD OF RFP 2009-05-400

Mr. Breau reviewed the analysis information for RFP 2000-05-400 for the Operations Review Study for the Lunenburg Regional Community Recycling Centre. The Waste Management Committee is recommending that Council accept the proposal from ADI Limited.

Moved by Councillor Young, seconded by Deputy Mayor Zwicker that

Council accepts the recommendation of the Waste Management Committee that the Operations Review Study for the Lunenburg Regional Community Recycling Centre, RFP 2009-05-400, be awarded to ADI Limited, Fredericton, NB, for the proposed price of \$116,900.00, plus HST, in accordance with the issued RFP Terms of Reference. Carried.

Mr. Breau was thanked and he left the meeting.

14. *IN CAMERA IN COMMITTEE* - 10:05 a.m.

Moved by Deputy Mayor Zwicker, seconded by Councillor Oickle that Council go *In Camera In Committee*. Carried.

The purpose of the *In Camera* meeting was to discuss the following:

14.1 - Legal Advice - Unsightly Property Matter - New Germany, in accordance with section 22 (2) (g) of the *Municipal Government Act* (MGA).

14.2 - Economic Development Advisory Committee, in accordance with section 22 (2) (c) of the MGA.

14.3 - Economic Development Questions (re Municipal Lands), in accordance with section 22 (2) (a) of the MGA.

At 11:20 a.m. it was **moved by Councillor Hustvedt, seconded by Councillor Moore that Council rise and report. Carried.**

10.8 ECONOMIC DEVELOPMENT FOCUS GROUP - RECOMMENDATION

In attendance was Dave Waters, Community Economic Development Officer.

10.8.1 - Economic Development Advisory Committee - Terms of Reference

Circulated with the agenda was a memo from the Economic Development Focus Group recommending that Council approve the proposed Terms of Reference for the implementation of an Economic Development Advisory Committee which were also circulated. The memo noted that one of the topics discussed at the business community meetings was the facilitation of an Economic Development Committee that would advise the Economic Development Focus Group on issues and concerns of an economic development nature. Included in the Terms of Reference was a list of the sectors which should have representation on the Economic Development Advisory Committee (Tourism, Osprey Village, Not-for-Profit, General Business, Forestry, Agriculture, Fisheries).

Mr. Waters reviewed the proposed Terms of Reference.

In response to a question as to whether or not members are eligible for reappointment, Mr. Waters reported that the Focus Group wanted to open it up after one year to see if there are others interested in having an opportunity to serve on the Advisory Committee.

Mayor Downe noted that the Nominating Committee presented a proposed list of members during the *In Camera* session which was held earlier in the meeting, and some additional names were also proposed as members of the Advisory Committee.

Moved by Councillor Moore, seconded by Councillor Young that Council accepts the Nominating Committee' s recommendation that the members of the Economic Development Advisory Committee be approved as presented and with the addition of David Himmelman, Keith Sullivan, and Lloyd Bonang. Carried.

Moved by Councillor Fawson, seconded by Councillor Veinot that Council accepts the recommendation of the Economic Development Focus Group and approves the Terms of Reference for the Economic Development Focus Group as presented. Carried.

Mr. Waters was thanked and he left the meeting.

12. MAYOR' S/COUNCILLORS' MATTERS

12.1 MAYOR' S UPDATE

Mayor Downe gave updates on the following events/meetings that he attended:

- FCM Conference in British Columbia which Ms. Wilson also attended
- Annual Meeting of the Maritime Lumber Bureau
- Meetings with two of the newly elected MLAs - they are willing to set up ongoing joint meetings
- MICA' s event at Lunenburg Yacht Club, at which they presented Municipality with a picture of Sacrifice Island
- Canada Day events at Bridgewater, New Germany and Riverport

10.5 WASTEWATER MANAGEMENT COMMITTEE - RECOMMENDATIONS

Mr. Pierre Breau, Director of Engineering and Public Works, was in attendance.

10.5.1 - Public Meeting in LaHave re Methods of Centralized Sewer Systems

Mr. Breau reported on the presentation made by Ms. Kim Walterhouse and her daughter, residents of LaHave, to the Wastewater Management Committee on their concern about sewer straight pipes going into the LaHave River. Ms. Walterhouse requested that the Municipality hold a community meeting in her area to raise the awareness of the effects of straight pipes going into the River, the misconception of the concept that straight pipes for existing dwellings are permitted as there is a belief that they fall under a grandfather clause, and the options available for residents who want to solve the issue of their straight pipes going into the LaHave River. To hold such a meeting requires Council' s approval, as the Committee has no funds, and money would be required for hall rental.

Moved by Councillor Nauss, seconded by Councillor Bell that Council accepts the recommendation of the Wastewater Management Committee and gives authority to staff to hold a public meeting with the Councillor

for the area and the residents in the community of LaHave to explain the methods of centralized sewer systems or methods of removing sewer straight pipes from the LaHave River and to present a public awareness program; and further, that we ask the Department of Environment to partner with us at this meeting.

Councillor Nauss commented that Councillor Fawson may at some point be making a similar request for the Dayspring area.

There was some discussion regarding the protection of water sources and benefits to the environment.

Councillor Fawson requested that, when information comes back from the LaHave meeting, he would like to discuss what the next step would be. It's the Department of Environment that does the assessment for on-site systems. He feels they need to be involved. Once the information comes back, perhaps the best place to discuss it is at a meeting of the Committee of the Whole.

Deputy Mayor Zwicker commented that the matter of straight pipes is a very big issue. Environment deals with it one property at a time, when they receive a complaint. He feels we should be in discussion about it with our MLAs to see what type of program could be put in place that is fair and uniform.

The motion was carried.

10.5.2 - Renaming of Wastewater Management Committee and Changing its Mandate

Moved by Councillor Nauss, seconded by Councillor Carver that Council accepts the recommendation of the Wastewater Management Committee that the Wastewater Management Committee of Council be renamed the Water Resources Management Committee, and that its mandate be changed to be the Committee of Council to monitor and advise on developments and policies pertaining to water resource management within the Municipality including watershed protection.

Discussion followed regarding:

- the proposed mandate overlapping the work of the Petite Riviere Watershed Advisory Group (PRWAG)
- a review needed on water resource management before proceeding with this motion
- the Province is putting a coastal management plan in place and watersheds impact the coastal water

Mr. Breau reported that the proposed renamed Committee is not meant to interfere with the work of the PRWAG which was formed for a specific area.

Moved by Councillor Nauss, seconded by Councillor Moore that we defer

the motion and refer the matter for discussion at the July 16, 2009 meeting of the Committee of the Whole. Carried.

11. STAFF MATTERS

11.3 ENGINEER' S MATTERS

11.3.1 - Tender for Issue - Supply of Waste Grinding and Removal Services - LRCRC

Council was informed that, according to the Municipal Purchasing Policy, Council' s approval is required for the issuance of tenders estimated to be in excess of \$20,000. Therefore, Council must approve the issuance of Tender 2009-01-002 which is for the Supply of Waste Grinding and Removal Services at the Lunenburg Regional Community Recycling Centre for the three-year period ending August 31, 2012. Mr. Breau reviewed the tender that is to be issued.

Moved by Councillor Nauss, seconded by Councillor Young that, as per the Municipal Purchasing Policy, Council approves the issuance of the tender for the Supply of Waste Grinding and Removal Services, 2009 - 2012, at the LRCRC, Tender 2009-01-002. Carried.

RECESS

At 12:00 p.m. Council recessed for lunch.

At 1:03 p.m. the meeting resumed.

Deputy Mayor Zwicker was in the chair.

10.4 REMO ADVISORY COMMITTEE - RECOMMENDATIONS

In attendance was Heather MacKenzie-Carey, Regional Emergency Management Coordinator (REMC), and 1:10 p.m. Andy Wentzell, Emergency Management Coordinator for the Municipality of the District of Lunenburg.

10.4.1 - REMO Contingency Plan - Pandemic

Circulated with the agenda was the proposed document " REMO Contingency Plan - Pandemic" which REMO (Regional Emergency Management Organization) is recommending to the four partner Councils for approval and incorporation in the REMO Plan. The document provides an outline of how REMO intends to support the community response to a pandemic influenza outbreak.

Ms. MacKenzie-Carey reported that, according to the World Health Organization (WHO), we are in a pandemic situation now. It' s anticipated that we may see more in the fall. She feels we have a good working relationship with SSRH (South Shore Regional Health) and Public Health. They are looking at public immunization in the future, if it becomes necessary. She reported that if a hurricane should occur during a pandemic, REMO has the responsibility to deal with that as we normally would. She has had meetings with Ms. Wilson and senior management regarding work continuity plans. That is not considered a

REMO responsibility, but they would assist the Municipality if they could.

Discussion followed regarding:

- the first people in jeopardy during a pandemic, i.e., nurses, first responders
- shortage of drivers for EHS vehicles
- the need for preparedness by businesses/organizations

Ms. MacKenzie-Carey reported that she has extended an invitation to BACC (Bridgewater and Area Chamber of Commerce) to do a forum on preparedness for a pandemic. She has asked the Province's NS-EMO to get more information out on preparedness.

In response to questions from Council, Ms. MacKenzie-Carey explained what involvement and contacts the Municipality would have if a pandemic is declared locally. She feels there are gaps in the plan. We still don't know what type of impact this type of pandemic would have on our food supplies, fuel supplies, pharmacies, and major employers, but we're working on it. The procedure in our Comfort Station Policy may be one we can use during a pandemic as well. As to whether or not people should get a flu shot, she reported that SSRH is recommending that people get the seasonal vaccine. Whether you choose that or take another option is an individual choice. The H1N1 vaccine is different from that. There will be a directive come out as to who should get that vaccine. It will not be available to you unless you fit in with one of the vulnerable populations.

Moved by Councillor Bell, seconded by Councillor Moore that Council accepts the recommendation of the REMO Advisory Committee and approves the "REMO Contingency Plan - Pandemic" and that it be incorporated in the REMO Plan.

In response to questions from Council, Ms. MacKenzie-Carey reported that the blank spaces in the document are for resources and that is a moving target. We anticipate that we will have a database to address our resources. The distribution of the Plan will be available through our website in pdf form, and that will be the most up-to-date Plan. For those who don't have internet access, they can contact the local EMC or CAO and request an up-to-date hard copy.

Councillor Moore noted that there is a *Municipal Matters* newsletter coming out before fall. She suggested that something be put in that about preparedness.

Mr. Wentzell reported that he had prepared some information and it will be going before the PR Committee.

Councillor Statton pointed out that in most emergency situations there is no power. She suggested that perhaps the Municipality or REMO should have a 1-800 phone number with Scotia Business so people can be directed to someone who can answer their questions.

Ms. MacKenzie-Carey said we have the ability to set up a 1-800 number if we need to. Mr. Wentzell reported that there are contact phone numbers in the Blue Pages now.

The motion was carried.

10.4.22 - Letter to NS-EMO re Communication/Education of Public for Preparedness

Ms. MacKenzie-Carey reported that she had asked the Province, through SSRH, to provide a toolkit to Mayors and elected officials, but that did not happen. Since that time, the Provincial Ministers have changed. The REMO Advisory Committee is now recommending that a letter be sent asking that toolkits be provided and a proposed letter has been drafted for the approval of the partner Councils.

Moved by Councillor Countway, seconded by Councillor Carver that Council authorizes the Mayor to sign the letter to the Minister responsible for Emergency Management requesting that the Province provide communication toolkits for Mayors and elected officials with reference to preparedness in the event of a pandemic. Carried.

Ms. MacKenzie-Carey and Mr. Wentzell were thanked and they left the meeting.

10.6 PR COMMITTEE - RECOMMENDATION

10.6.1 - Sponsor Advertisement in “ Veteran’ s Service Recognition Book”

Moved by Councillor Countway, seconded by Councillor Nauss that Council accepts the recommendation of the PR Committee that the Municipality sponsor a quarter page advertisement in the “ Veteran’ s Service Recognition Book” at a cost of \$295.00, as requested by the NS/NU Command, The Royal Canadian Legion. Carried.

10.7 - ADMINISTRATION FOCUS GROUP - RECOMMENDATIONS

10.7.1 - Strategic Plan Review

Moved by Councillor Fawson, seconded by Councillor Moore that Council accepts the recommendation of the Administration Focus Group and approves the Scope of Work for the Request for Expressions of Interest - Strategic Plan Review. Carried. (Council agreed to a friendly amendment on the first page of the Expression of Interest. In the first line of the second paragraph, the word “ is” was changed to “ was” .)

Moved by Councillor Moore, seconded by Councillor Oickle that Council accepts the recommendation of the Administration Focus Group and appoints Councillor Frank Fawson (Chair, Administration Focus Group) to the Review Committee for the Strategic Plan Review - Expression of Interest. Carried.

11.1 CAO MATTERS

11.1.1 - Building Report for May ‘ 09 - This report was circulated for information.

Occupancy Permits - Status Report Requested

Councillor Statton asked if anything is being done to catch up on the issuance of Occupancy Permits that are way behind. Ms. Whynot-Lohnes reported that it's her understanding that over the winter months staff were working on those Occupancy Permits; however, she doesn't have the exact status but that information can be obtained for Council. Councillor Statton requested that the information be provided.

11.2 RECREATION COORDINATOR' S MATTERS

In attendance was Laura Barkhouse, Acting Recreation Coordinator.

11.2.1 - Community Program Grant Request - Canadian Mental Health Association

Circulated with the agenda was an application from the Canadian Mental Health Association (L.Q.) for a Community Program Grant in the amount of \$500 to expand their program to families and clients from once a year to twice a year throughout Lunenburg and Queens Counties.

Moved by Councillor Nauss, seconded by Councillor Moore that Council approves a Community Program Grant in the amount of \$500.00 for the Canadian Mental Health Association (L.Q.) to expand their program to families and clients from once a year to twice a year.

As several Councillors wanted further information regarding the types of programs provided by this Association, it was suggested that the motion be deferred at this time.

Moved by Councillor Statton, seconded by Councillor Nauss that the motion to approve a grant for the Canadian Mental Health Association (L.Q.) be deferred until further information can be provided regarding this organization and the programs they provide. Carried.

11.2.2 - Community Capital Grant Request - Hillcrest Masonic Lodge #93

Circulated with the agenda was an application from Hillcrest Masonic Lodge #93 for a Community Capital Grant in the amount of \$1,000 to keep a key facility to the community open to the public.

Moved by Councillor Moore, seconded by Councillor Veinot that Council approves a Community Capital Grant in the amount of \$1,000.00 for Hillcrest Masonic Lodge #93 for the purpose of keeping a key facility to the community open to the public. Carried.

11.2.3 - Community Capital Grant Request - S. S. Regional School Board Sport Animator

Circulated with the agenda was an application from South Shore Regional School Board Sport Animator for a Community Capital Grant in the amount of \$1,000 to provide orienteering mapping to five new areas in the Municipality, being the schools in West Northfield, Petite, two in New Germany, and Pentz.

Moved by Councillor Hustvedt, seconded by Councillor Nauss that Council approves a Community Capital Grant in the amount of \$1,000.00 to the South Shore Regional School Board Sport Animator for orienteering mapping for schools in West Northfield, Petite, two in New Germany, and Pentz. The motion was carried after Ms. Barkhouse answered Councillors' questions and explained the orienteering mapping program.

Ms. Barkhouse was thanked and she left the meeting.

At the end of the Council meeting, before adjournment, Councillor Hustvedt requested that, in future, some background information be included with the applications for grants.

12. COUNCILLORS' MATTERS

12.2 LETTERS OF SUPPORT TO STUDENTS OF BAYVIEW COMMUNITY SCHOOL

Councillor Countway reported that there are three students from Bayview Community School (Sarah Knickle, Nicholas Dimmell, Devan Feener) who will be representing Nova Scotia in the wrestling competition at the 2009 Canada Summer Games in August. He would like letters written to them supporting their endeavours at the Summer Games.

Moved by Councillor Countway, seconded by Councillor Statton that Council write letters of support to the three students from Bayview Community School who are competing in the wrestling competition at the 2009 Canada Summer Games. Carried.

12.3 COUNCILLOR TO PRESENT WREATH AT LUNENBURG FISHERMEN' S SERVICE

Moved by Councillor Nauss, seconded by Councillor Fawson that Councillor Basil Oickle be appointed to present a Wreath on behalf of the Municipality at this year' s Lunenburg Fishermen' s Thanksgiving Service. Carried.

REQUEST FROM SPECIAL OLYMPICS' PARTICIPANT re MUNICIPAL FLAG

Deputy Mayor Zwicker reported that he received a request during the noon break from a person who will be participating in the Special Olympics. The person has borrowed a Municipal Flag but they would like one (free of charge) that they can keep so they can get it signed.

Ms. Whynot-Lohnes reported that the Flag Policy states that they are to be sold at cost.

Discussion followed regarding the request to provide a Municipal Flag free of charge and the purpose for which it will be used.

Moved by Councillor Moore, seconded by Councillor Countway that we correspond with the individual who has requested a Municipal Flag and inform them that we have to adhere to our Flag Policy and ask that the

borrowed flag be returned. Carried.

ADJOURNMENT

At 2:25 p.m. it was moved by Councillor Countway, seconded by Councillor Moore that the meeting adjourn.

.....
MAYOR DON DOWNE, CHAIRMAN

.....
APRIL WHYNOT-LOHNES, MUNICIPAL CLERK

.....
DEPUTY MAYOR DON ZWICKER, CHAIRMAN