

MUNICIPALITY OF THE DISTRICT OF LUNENBURG
Minutes of a Special Meeting of
COUNCIL
Held in the Council Chambers, 210 Aberdeen Road, Bridgewater
Thursday, December 3, 2009

ATTENDANCE

Councillors: Deputy Mayor Martin Bell – District 11
Councillor Basil Oickle – District 1
Councillor Don Zwicker – District 2
Councillor Frank Fawson – District 3
Councillor Milton Countway – District 4
Councillor Sandra Statton – District 5
Councillor Wade Carver – District 6
Councillor Cathy Moore – District 7
Councillor Arthur Young – District 9
Councillor Eric Hustvedt – District 12

Regrets: Mayor Don Downe
Councillor John Veinot – District 8
Councillor Lee Nauss – District 10

Staff: Tammy S. Wilson, Chief Administrative Officer
Sherry Conrad, Administrative Assistant

1. CALL TO ORDER

Deputy Mayor Bell called the meeting to order at 1:00 p.m. He advised that the Special Meeting was called to deal with time sensitive matters.

2. AWARD OF REQUEST FOR PROPOSALS

Matthew Davidson, P. Eng., Assistant Engineer, was present at this time.

2.1 Request for Proposals #2009-05-402 "Engineering Services, Phase 2 – New Germany Sewer System Improvements"

Mr. Davidson reviewed the Request for Proposal (RFP) Analysis for RFP #2009-05-402 "Engineering Services, Phase 2 – New Germany Sewer System Improvements". He advised that the following three proposals were received and scored as to their compliance with the requirements of the RFP, qualifications, capability and references:

1. CRA & Associates, Dartmouth	\$181,209 plus HST	Scored 87
2. Terrain Group Inc., Dartmouth	\$285,985 plus HST	Scored 81
3. CBCL Ltd., Halifax	\$221,680 plus HST	Scored 84

Mr. Davidson advised that the total budget for the Phase 2 project is \$1.5 million. The budget includes both engineering and construction components, and the cost of engineering was estimated at 15% of the total project budget, equaling \$225,000. Given the difference between

the price of the highest ranked proposal and the estimated budget, staff recommends a contingency allowance be approved, valued at \$20,000 plus HST. This contingency would provide staff the financial flexibility in case unforeseen engineering issues arise during the course of design and or construction.

Moved by Councillor Moore, seconded by Councillor Zwicker that the Request For Proposals #2009-05-402 "Engineering Services, Phase 2 - New Germany Sewer System Improvements" be awarded to CRA & Associates, Dartmouth, NS, for the proposed price of \$181,209 plus HST. Carried.

Concern was raised with regard to allocating a \$20,000 contingency for a Request For Proposals. Mr. Davidson advised that the project is under a tight timeline; it has to be completed by March 31, 2011. He explained that he would be monitoring the project closely and would not issue any additional expenditures unless they were justified.

Moved by Councillor Moore, seconded by Councillor Zwicker that Council approve an engineering contingency allowance for the New Germany Sewer System Improvements – Phase 2 Project in the amount of \$20,000 plus HST. Carried.

Mr. Davidson left the meeting.

3. FCM APPROVED RESOLUTION ON MUNICIPAL LEADERSHIP IN CLIMATE CHANGE ACTION

Councillor Fawson spoke to Resolution "Leadership on Climate Change Action" that was passed as an emergency resolution at the November 2009 meeting of the FCM National Board of Directors. He advised that the Resolution would be going forward to the COP15 in Copenhagen. He spoke to the importance of the Resolution at the local government level. The Resolution urges the Government of Canada to seek the re-inclusion of references to the role of and support for local government climate change action in the latest negotiation text of the Conference of the Parties, leading up to the Copenhagen meetings in December 2009.

Moved by Councillor Fawson, seconded by Councillor Moore that the Municipality of the District of Lunenburg send a letter to the Government of Canada supporting the FCM Resolution on Municipal Leadership in Climate Change Action. Carried.

There being no further business at 1:22 p.m., it was moved by Councillor Young, seconded by Councillor Zwicker that the meeting adjourn. Carried.