

Schedule B

COMMUNITY RECREATION PROGRAM

The Municipality of the District of Lunenburg offers a Community Recreation Program Grant to assist community organizations in the delivery of cultural, social, heritage and/or recreation programs.

The assistance requested should provide for program delivery and/or leadership development.

Funding Use

- A new program, including associated equipment; or
- An improvement or expansion of an existing program and associated equipment; or
- The development and/or training of local leadership

Eligibility

- Only not-for-profit organizations delivering programs to the residents of the Municipality of the District of Lunenburg are eligible
- Applicants must demonstrate that the program contributes to the community and can be completed within the time line indicated
- For organizations that offer multiple programs, any application for a program grant must be endorsed by the sponsoring organization
- Maintenance projects such as equipment repair or replacement are ineligible. These items may be eligible under the Community Recreation Capital program
- Applicants are eligible to receive a grant, provided that a clear 24 (twenty-four) months has passed between any previous grant application and the date of award, under this program
- Projects started prior to application will not be considered
- Must be for a public program where the need for financial assistance is demonstrated
- The program must have a direct link to the organization applying. The Municipality will not consider applications in which a non-profit group is "sponsoring" the project/program.
- Applicants must agree to recognize the Municipality for its contribution (e.g. banner, public announcement, sign)
(amended Sept. 23, 2014)

Procedures

- A completed, signed application form is required
- Applications will be accepted throughout the year, allow 1 to 2 months prior to anticipated start date for processing
- Applicants must submit a proposed program budget, including total revenues from all sources
- Applicants must include a profile of the organization, including the people/community to be served by the program and explain how the program will be of benefit to the community
- Applications require approval from the Director of Recreation
- Applications not commenced or completed within 24 months from the date of award may apply for an extension
[amended Nov. 10/09, April 13, 2010]

Funding

- Applicants are eligible for up to 75% of the total cost of the program to a maximum of \$500.00
- Upon approval of a grant, the recipient can request 75% of the grant upon project start. The final 25% is available upon proof of program delivery and completion

COMMUNITY RECREATION PROGRAM GRANT



APPLICATION FORM

Please complete and return to Lunenburg Municipal Recreation Department 1 to 2 months prior to anticipated start date.

Name of Organization applying

Contact Person

Position

Mailing Address

Business telephone

Home telephone

Email

Program Name and anticipated dates

Actual geographic location of program (please use civic address)

Describe the anticipated participants

Describe the programs that the organization presently offers

If there is a facility involved state the owner and contact person(s)

Describe how the grant will help initiate a new program or expand an existing program

Describe how the project will benefit the community

Attached proposed budget itemizing revenues and expenses.

Municipal funding requested

Total Amount Requested

The undersigned agree and understand that the program contained herein will be open to Municipal residents.

I certify that, to the best of my knowledge, the information provided in this grant application is accurate and complete and that the project is endorsed by the organization which I represent.

Name (Print)

Signed

Position
(Chair, Vice Chair, Secretary or Treasurer)

Date

Mailing Address

Telephone

E-mail Address (if applicable)

**** Attach any additional supportive information****

Return to: Lunenburg Municipal Recreation
210 Aberdeen Rd.
Bridgewater, NS B4V 4G8
Fax: (902)527-1135

For information: (902) 541-1343 email recreation@modl.ca