

Sherbrooke Lake Park Advisory Committee Meeting - Minutes, January 22, 2018

Municipality of the District of Chester Municipal Office

Those in attendance: Larry Hagell, John Budden, Councillor Wade Carver, Councillor Tina Connors, Hugh Harper, Heather Dymont, Director of Recreation and Parks (MODC) – Chad Haughn and Director of Recreation Services (MODL) – Trudy Payne.

Update on Woodstock Road

MODL acquired a permit from the Department of Transportation and Infrastructure enabling the Municipality to conduct a survey of the unmaintained section of the Woodstock Road. Berrigan Survey completed the survey. The survey shows that the road is a public road and is 66 feet in width.

Review of the Sherbrooke Lake Access Advisory Report – Recommendations

The Committee reviewed the recommendations that were outlined in the Sherbrooke Lake Access Advisory Final Report as found on pages 21-30 of the report. It was agreed that this is what the Committee should be using to help guide them, along with the MOU signed between MODL and MODC, when engaging the services of a consulting company to develop a design of the park. This report is a result of the intensive public consultation process undertaken by MODL in which there was over 1,000 valid survey responses and close to 300 who attended the three public open houses. \$50,000 was budgeted in 2017 for the design. This is being requested to be carried over for the 2018 budget.

Work Plan and Timelines

The Committee discussed a work plan to help guide them moving forward. Draft Work Plan outlined:

1. Request for Proposals document development – February – May 2018
2. Committee do site visit April/May
3. Call for proposals Mid May 2018 with a site visit
4. Deadline for consultants to submit their proposals by mid June 2018
5. Award contract by mid July 2018
6. Final design October 15, 2018

Other things discussed to include in the work plan is to control access to the site as much as possible (i.e. gates/chains/signs posted stating under development; also look at dump pipe (maybe capped off below ground). Questions were asked about environmental concerns. It was clearly stated that if any permits are required MODL will be in contact with the appropriate authorities such as the Department of Environment.

In Camera Personnel Matters as under section 22(2) (c) of the MGA

The Committee went in camera to discuss a personnel matter.

Next Meeting

The next meeting was set for Monday, February 26 with a snow date of March 5th, 2018. It will be held at Forest Heights Community School in Chester Basin starting at 7 p.m. The meeting was adjourned at 9:13 p.m.

