

Municipal Council Meeting AGENDA

Tuesday, November 10, 2020 – 9:00 a.m.

Cookville, NS

Time & Page

1. **CALL TO ORDER**
 - 1.1 Mi'kma'ki Territorial Acknowledgement
2. **ANNOUNCEMENTS, ACKNOWLEDGEMENTS, RECOGNITION**
 - 2.1 Proclamation – Municipal Awareness Week 1
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES – October 16, 2020 (as circulated)**
5. **BUSINESS ARISING FROM MINUTES**
6. **NOMINATION & ELECTION BY BALLOT – DEPUTY MAYOR**
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7. **AWARDING OF TENDERS/RFPs - Nil**
8. **PRESENTATIONS/SCHEDULED TIMES**
 - 8.1 Operation A Pittance of Time, Dan Hennessey..... 9:15 a.m. 4
9. **CONSIDERATION OF CORRESPONDENCE - Nil**
10. **RECOMMENDATIONS FROM COMMITTEES & BOARDS**
 - 10.1 Nominating Committee
 - 10.1.1 Annual Appointments to Boards & Committees
 - 10.2 Previous Council
 - 10.2.1 Proposed Development of Municipal Conservation Plan 5
11. **STAFF REPORTS**
 - 11.1 Recreation Department
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 - 11.1.2 Sponsorship Ad – Lunenburg Curling Club 8-9
 - 11.2 Finance Committee
 - 11.2.1 2020 Water Coupon Program 10-12
12. **MAYOR'S/DEPUTY MAYOR'S/COUNCILLORS' MATTERS**
 - 12.1 Mayor's Update
13. **ADDED ITEMS**
14. **IN CAMERA - Nil**
15. **ADJOURNMENT**



Council
Item: #2.1
Date: November 10, 2020
Authorization: T. MacEwan

Municipal Awareness Week

Proclamation



WHEREAS municipal government is responsible for the provision of services that enhance the quality of life of its citizens;

and

WHEREAS dedicated mayors, wardens, councillors and staff are essential for the effective governance of their municipalities;

and

WHEREAS citizen involvement is essential for an active community;

and

WHEREAS it is fitting and proper to recognize and encourage the contribution of all who work diligently for the improvement of municipalities;

THEREFORE BE IT PROCLAIMED:

that the week of November 15th to the 22th, 2020 be known as Municipal Awareness Week in the Municipality of the District of Lunenburg in recognition of the vital role of municipal government and in recognition of all whose efforts support it.

Municipality of the District of Lunenburg POLICY

Title: Deputy Mayor	
Policy No. MDL-11	
Effective Date: November 6, 2008	Amended Date:

Purpose

This policy establishes rules governing the election of Deputy Mayor by the members of Council defines the duties of the Deputy Mayor and identifies the term of office.

Authority

Section 16, Municipal Government Act, as amended.

1 Term – MGA Section 16(2)

- a) The term of office of the Deputy Mayor shall be for one (1) year, and will expire at the call to order of the regular Council Session in November or when the term of office of the Council expires following a general municipal election, whichever comes first.
- b) The Deputy Mayor shall serve no more than one year within a four year term unless there are no other Council members wishing to fill this position.
- c) This term of one (1) year shall continue until this policy is amended, or otherwise changed.

2 Selection - MGA Section 16(1)

The Council shall select one of its members to be Deputy Mayor in accordance with this policy

3 Absence or Inability of Deputy Mayor– MGA Section 16(3)

The Deputy Mayor shall act in the absence or inability of the Mayor or in the event of the office of the Mayor being vacant.

4 Power and Authority of Deputy – MGA Section 16(5)

The Deputy Mayor has all the power and authority and shall perform all the duties of the Mayor when the Deputy Mayor is notified that the Mayor is absent or unable to fulfill the duties of Mayor or the office of the Mayor is vacant.

5 Effective Date

Policy MDL-11 approved on November 22, 2000 is hereby repealed and replaced with this amended Policy MDL-11, effective on the first Council session or Special Council session, whichever event occurs first following the general Municipal Election of October, 2008.

Clerk's Annotation for Official Policy Book

Date of Adoption November 6, 2008

Date of Notice to Council Members
off Intent to Consider Amendments May 1, 2008

Date of Passage of Amendments: May 13, 2008

I certify that this "Deputy Mayor" policy was adopted by Council as indicated above.


Municipal Clerk

 May 30, 2008
Date



Council
Item: #8.1
Date: November 10, 2020
Authorization: T. MacEwan

MEDIA RELEASE

Terry Kelly and the Canadian Walk for Veterans Announce "Operation A Pittance of Time"

October 26, 2020 – On the eleventh hour of the eleventh day of the eleventh month Canadians from sea to sea to sea are invited to take **"A Pittance of Time"** to reflect on what it means to be Canadian: to take a moment in quiet reverence no matter where they are and experience deep emotional heartfelt gratitude for their individuality, community, culture, safety, peace and all of the freedoms that we enjoy in Canadian life.

The song **"A Pittance of Time"** was inspired and composed by Terry Kelly in 1999 as a result of an incident in a drug store – when a man chose not to join other customers who were taking two minutes of silence in honour of our veterans. As Terry's surrogate parents at the (residential) Halifax School for the Blind, were retired military women and men, Terry was determined to commit future energies towards creating a greater awareness of the sacrifices made to provide freedom and a more comfortable life for each of us!

This year, with that as his inspiration Terry, in collaboration with Honorary Colonel Dan Hennessey and the Canadian Walk For Veterans, is launching **"Operation A Pittance of Time"** as an opportunity for Canadians of all ages to honour those who fought for and continue to fight for our freedom: our veterans, our fallen, and our active service women and men.

With the COVID-19 epidemic inhibiting our freedom to congregate at national cenotaphs across the country, Canadians are invited to join us on Remembrance Day and take **A Pittance of Time** at 11am on November 11th. The silence could be 30, 60, 90 seconds, 2 minutes, or whatever amount of time fits into their particular life situation. Using the hashtags #apittanceoftime #remembranceday #canadaremembers they are encouraged to reach out through Facebook and other social media platforms to share their thoughts, ideas, and unique plans regarding how they will take **"A Pittance of Time"** for quiet reflection on Remembrance Day.

Families and friends across the country are already planning to gather in their bubbles, conference on Zoom, go out for walks, runs, and sing in a safe and respectful manner. As an eight-year-old girl recently said to Terry Kelly, "The sky's the limit"!

About Terry Kelly

As a musician this Newfoundland native has released seven full-length recordings, resulting in seven East Coast Music Awards and nominations for four Canadian Country Music Awards and a JUNO. Terry has shared the stage with Symphony Orchestras, and has performed his original music in Europe, Australia, New Zealand, and for the troops in Afghanistan. Terry is a member of the Order of Canada and *is proud to serve as Honorary Colonel of 14 Wing Greenwood*. www.terry-kelly.com

About Dan Hennessey

Dan is Honorary Colonel of 14 Construction Engineering Squadron, RCAF, Bridgewater NS. He is a strong proponent of the Canadian Armed Forces dating from his early years as an Air Cadet, is an active member of the Royal Canadian Legion, and maintains deep roots in community volunteer work.

About the Canadian Walk for Veterans

The annual Canadian Walk for Veterans is hosted by One Veteran Society and invites Canadians to walk shoulder to shoulder in recognition of our Military, Veterans and First Responders. It's an opportunity for Canadians to learn about the challenges of coping with life after service. www.canadianwalkforveterans.com

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Media Contacts:

Terry Kelly, Operation A Pittance of Time, 902-499-0384, terry@terry-kelly.com

Dan Hennessey, Operation A Pittance of Time, 902-521-8221, mdhennessey@outlook.com

Marc Burchell, National Co-Organizer Canadian Walk For Veterans, 604 616-7933, marcburchell@hotmail.com

Chance Burles, National Co-Organizer Canadian Walk For Veterans, 780-263-7924, chance.burles@hotmail.ca



Memorandum

To: MODL Municipal Council

From: Tom MacEwan, Chief Administrative Officer

Date: October 16, 2020

Re: 2020-028 Proposed Development of Municipal Conservation Plan

Please be advised that, Municipal Council, in special session on Friday, October 16, 2020, made the following motion:

“that Municipal Council recommends that the 2020-2024 Council consider the development of a Municipal Conservation Plan for inclusion in the new Municipal Planning Strategy”.

A handwritten signature in blue ink, consisting of a stylized 'T' and 'M'.

Tom MacEwan
Chief Administrative Officer

/trb



Municipality of the District of Lunenburg

Request for Decision

REPORT TO: Municipal Council
SUBMITTED BY: Tissy Bolivar, Program Coordinator
DATE: November 10, 2020
RE: Sponsorship Ad Request – Bridgewater Curling Club

RECOMMENDATION

That Municipal Council approve the sponsorship ad request of the **Bridgewater Curling Club** for **\$125+tax**, for the **“Lead” level sponsorship**, for their annual promotional campaign.

EXECUTIVE SUMMARY

A request was received from the Bridgewater Curling Club to continue our sponsorship in their facility. Their application was complete, meets required grant criteria, and will support the club to continue their operations during these critical times. The funds raised through this campaign will be allocated to advertising, website upkeep, signage and administration.

DISCUSSION

For the “Lead” level of sponsorship, a 2’x 2’ sign will be displayed at the Bridgewater Curling Club’s ice level for the 2020/21 season. Also, MODL will be acknowledged on a sponsor sign located at the Bridgewater Curling Club entrance, as well as being listed on the club’s website. The club services both town and municipal residents.

The Municipality sponsored the Bridgewater Curling Club with a sponsorship ad grant in 2018-2019 and 2019-2020 for the same request. The sign in place consists of the Municipal logo as well as the PRO Kids logo.



BUDGET IMPLICATIONS

The annual budget for the Sponsorship Ad Grants is \$6,000. To date, \$1,320 has been awarded. (not including requests before you today).

ALTERNATIVES

Not to provide a Sponsorship Ad Grant to the Bridgewater Curling Club.

CONCLUSION

The application put forward by the Bridgewater Curling Club meets required criteria for the Sponsorship Ad Grant and it is recommended by staff to approve the request of \$125+tax towards their annual promotional campaign for 2020-2021.

Department: Recreation

Report Prepared By: Tissy Bolivar

Date: November 4, 2020

Report Approved By: Bill Schurman

Date: November 5, 2020

Reviewed By CAO:

Date:



Municipality of the District of Lunenburg

Request for Decision

REPORT TO: Municipal Council
SUBMITTED BY: Tissy Bolivar, Program Coordinator
DATE: November 10, 2020
RE: Sponsorship Ad Request – Lunenburg Curling Club

RECOMMENDATION

That Municipal Council approve the Sponsorship Ad request of the **Lunenburg Curling Club** for **\$200+tax**, for their annual promotional campaign for 2020-2021.

EXECUTIVE SUMMARY

A request was received from the Lunenburg Curling Club to continue our sponsorship in their facility. They recognize that this has been a trying year for their supporting local businesses, but with their intentions to open the club as usual, they also know forward momentum will come from supporting each other. This purchase will go towards overall club operations, allowing access to our facility as a community space for people to safely gather and enjoy various recreational activities, especially during these critical times.

DISCUSSION

A 24"x 24" sign will be displayed at the Lunenburg Curling Club's ice level for the 2020-2021 season.

This Sponsorship will help support the overall club operations, improving access to their facility as a community space for people to gather to enjoy various recreational activities. The club services both town and municipal residents.

We provided the Lunenburg Curling Club a Sponsorship Ad Grant in 2018-2019. The sign consisted of the Lunenburg Region logo.



BUDGET IMPLICATIONS

The annual budget for the Sponsorship Ad Grants is \$6,000. To date, \$1,320 has been awarded. (not including requests before you today).

ALTERNATIVES

Not to provide a Sponsorship Ad Grant to the Lunenburg Curling Club.

CONCLUSION

The application put forward by the Lunenburg Curling Club meets required criteria for the Sponsorship Ad Grant and it is recommended by staff to approve the request of \$200+tax towards their annual promotional campaign for 2020-2021.

Department:

Report Prepared By: Tissy Bolivar

Date: November 4, 2020

Report Approved By: Bill Schurman

Date: November 5, 2020

Reviewed By CAO:

Date:



Municipality of the District of Lunenburg

Request for Decision

REPORT TO: Council
SUBMITTED BY: Rachel Hiltz, Assistant Emergency Coordinator, REMO
DATE: November 10, 2020
RE: 2020 Water Coupon Program

RECOMMENDATION

That Municipal Council end the 2020 Water Coupon Program effective 5:00 p.m. on Friday, November 13, 2020.

EXECUTIVE SUMMARY

In 2020 a drought situation occurred throughout parts of Nova Scotia. Since September 14, the Municipality of the District of Lunenburg collaborated with various retail and other locations to provide drinking water, water refill stations and shower facilities to residents. The Municipality of the District of Chester also provided their residents with a similar program. Chester also provides water coupons to residents of Tancook Islands.

The Municipality of Chester is ending their Water Coupon Program on November 8, 2020. Resident participation in MODL's program has been continuing to decline.

BACKGROUND

The Water Coupon Program provides residents with coupons for bottled water. One coupon is redeemable for one 4 litre bottle of water. Residents can receive one coupon per person, per household to a maximum of four coupons per day. Residents are allowed to collect one weeks' worth of coupons per visit (maximum one visit per week).

MODL utilized four stores: Lunenburg Independent, Mahone Bay Independent, New Germany Fresh Mart and Bridgewater No Frills. These stores agreed to provide residents with a free 4 litre bottle of water when they provided one coupon. The coupons expired weekly, so staff were required to create new coupons each week. The coupons were also numbered for tracking purposes. Residents were required to provide the retailer with their coupons when they received their water. The retailer then has to send the redeemed coupons back to MODL.

to be reimbursed. At this time, MODL has not received all coupons back from each store to determine the total cost of the program. The cost per bottle was approximately \$1.69 per bottle plus \$0.10 deposit (varies by store).

Residents were also required to complete a form advising of their address, well type, well depth, etc., if known, to receive their coupons. This information will be used in a database to show where low water levels are an issue. This information was also collected during the 2016 and 2018 water coupon programs.

MODL provided both paper and electronic coupons this year, as residents requested an option to receive coupons without having to come to the office, to limit exposures due to COVID-19.

Between September 14 and 30 a total of 1502 coupons were distributed. From October 1 to 14, a total of 692 coupons were distributed, and between October 15 and 30, 392 coupons were distributed. A total of 63 residents participated in the program.

The municipal units also collaborated with: Lunenburg County Lifestyle Centre, Lunenburg Board of Trade Campground, Risser's Beach Provincial Park, and Graves Island Provincial Park to provide residents with water refill stations and showers. Typically, more organizations are involved, however, due to COVID-19 many were unable to provide this service.

Staff will bring forward a report in January related to the water coupon program. Each year Council decides based on resident complaints and current conditions whether the program will be provided. It was recommended that staff provide triggers that would provide consistent reasoning for starting the program. Staff will also outline comments and concerns raised by residents for potential changes to the program.

BUDGET IMPLICATIONS

It is unknown what the uptake of the program has been this year. Last year, the program cost was just over \$1,000.00.

STRATEGIC PLAN

N/A

ALTERNATIVES

That MODL Council continues to provide free bottled water coupons to residents.

CONCLUSION

As the Municipality of the District of Chester will be ending their program, and uptake in MODL's program is declining, Council can now re-evaluate the bottled water program to determine if it will continue.

Department: Emergency Management

Report Prepared By: Rachel Hiltz

Date: October 30, 2020

Report Approved By: Alex Dumaresq, Deputy CAO

Date:

Reviewed By CAO:

Date: