

Schedule H

POSITIVE RECREATION OPPORTUNITIES FOR KIDS PROGRAM [amended April 13, 2010]

The intent of this policy is to help youth who, reside in the Municipality and who due to a lack of financial support, would otherwise not be able to benefit from recreational, sport or cultural activities.

(amended Sept. 23, 2014)

Eligibility

- Any Municipal resident may apply on behalf of their child (under the age of 19).
- Applications are accepted for an individual only (no teams).
- Applicant must provide a reference from a recognized agency or professional individual (clergy, teacher, coach, doctor, and councilor).
- Registration fees will be given first priority. Equipment, uniform cost, and travel may also be considered.
- Must be for an activity associated with a recreation, sport or cultural program offered by a recognized organizations or individual.
- The Municipality reserves the right to request additional proof of need if required.

Procedures

- Receipt of application from parent or guardian to be submitted to Program Co-ordinator or Recreation Director prior to commencement of program Review of referral (by phone, email or letter) by staff ensuring criteria is met.
 - Priority will be given to new applicants
 - Upon approval by the Program Co-ordinator or Recreation Director, the applicant and program sponsor are notified
 - Staff processes funding by sending a cheque payable directly to the program sponsor or equipment supplier.
 - An explanation letter will accompany the cheque.
 - Staff will track funds granted.
- [amended Nov.10/09, Apr. 13/10]

Funding

- No cap amount per individual and/or family
 - One activity per person per season.
 - Funds available on a first come, first serve basis until the account is depleted on a seasonal basis (fall, winter, spring, summer).
- [amended April 13, 2010]

Annual Budget

- A budget will be approved annually by Council.
 - Additional funding (e.g. Canadian Tire Jump Start) will be added to this account and any funding remaining at the end of the Municipal fiscal year will be put into a reserve account specifically for the P.R.O. Kids program.
- [amended April 13, 2010]



POSITIVE RECREATION OPPORTUNITIES for KIDS PROGRAM

APPLICATION FORM

Please complete and return to Lunenburg Municipal Recreation Department 1 to 2 months prior to anticipated start date.

APPLICATION INFORMATION (Please print) Allow 2-3 weeks for processing

Name of Child/Youth Male Female

Birth date Age Today

Name of Parent/Guardian applying

Mailing Address

Business telephone Home telephone Email

PROGRAM INFORMATION

Is the child registered in any other recreation/sport program this time? Yes No
If yes, please identify the program

Name of Program

Group Offering the Program Group Contact Name

Group Contact Phone Program Dates: From To

Name of Reference Phone

Name of Agency

Relationship to Applicant

Authorization

I, _____, authorize the above reference to release personal information as required for recreation program assistance. I further authorize Lunenburg Municipality Recreation to collect this information.

Signature _____ Date _____

My signature also verifies that financial assistance is required in order for my child to participate. In addition, I assume full responsibility for the supervision of my child while participating in sponsored programs. I understand that the Municipality reserves the right to ask for further verification if necessary.

REFERENCE

Please provide a reference that is familiar with your situation and who can verify that you require assistance. This person should be an adult who knows the child, is not the parent/guardian and who is active in community activities. (For example: Teacher, Coach, Clergy, Social Worker, Group Leader, Councillor, Doctor)

Policy MDL-43
OFFICE USE ONLY

Application Received _____ Reference Complete _____
Organization Contacted _____ Application Approved _____
Confirmation letter to Parent _____ Confirmation letter to Organization _____
Program Cost _____ Participant Contribution _____ Municipal Support _____

Personal information on this form is collected under authority of the Municipal Government Act, and will be used to maintain a record of individuals benefiting from the Pro Kids Program, (*Community Grants Program Policy*). Questions can be directed to PRO Kids Coordinator, Municipality of the District of Lunenburg, Cookville NS B4V 9E4 541-1335 or email prokids@mdl.ca