

Schedule D
COMMUNITY RECREATION CAPITAL

The Municipality of the District of Lunenburg offers a Community Recreation Capital Grant to assist communities in the development of indoor and outdoor cultural, social, heritage and/or recreation facilities which will provide significant community availability.

The Municipality's priorities are to conserve existing community facilities and to assist in the development of new community facilities.

Funding Use

- An expansion or improvement of a facility; or
- Equipment that will improve the capacity of the organization

Eligibility

- Only facilities of not-for-profit community organizations that serve the residents of Municipality of the District of Lunenburg are eligible and whose project is under \$10,000
- Churches are not eligible for funding unless:
 - registered as a Municipal Heritage Facility;
 - serve a community hall purpose; or
 - have outdoor space used for public recreational purposes
- Applicants must have the deed/lease to the property or acceptable alternative (i.e. Letter of Authority)
- Applicants must demonstrate that the project contributes to the community and can be completed within the time line indicated
- Improvements and maintenance items that extend the life of a facility are eligible (e.g. external painting, roofing)
- General operating activities are not eligible (e.g. cleaning, minor repairs)
- Applicants operating several facilities must be endorsed by the sponsoring organization
- Applicants are eligible to receive a grant, provided that a clear 24 (twenty-four) months has passed between any previous grant application and the date of award, under this program
- Projects started prior to receipt of application will not be considered, except in emergency repair situations
- Projects must be for a public/community purpose where the need for financial assistance is demonstrated
- Applicants must agree to recognize the Municipality for its contribution (e.g. banner, public announcement, sign) [amended Nov. 10/09] (amended Sept. 23, 2014)

Procedures

- A completed, signed application form is required
- Applications will be received throughout the year, allow 1 to 2 months from anticipated start date for processing. Exceptions may be made for emergency situations.
- Proposed work must comply with all municipal, provincial and federal regulations
- Applicants must submit a proposed project budget, including total revenues from all sources
- Applicants must include a profile of the organization, including the people/community served by the association and the benefits to the community by demonstrating significant community value
- Applications require approval from the Director of Recreation [amended Nov. 10/09, April 13/10]
- Applications not commenced or completed within 24 months from the date of award may apply for an extension [amended Nov. 10/09]

Funding

Policy MDL-43

- Applicants are eligible for up to 75% of the total capital cost of the project to a maximum of \$1,000.00
- Upon approval of a grant, the recipient can request 75% of the grant upon project start. The final 25% is available upon proof that the project is complete



COMMUNITY RECREATION CAPITAL GRANT

APPLICATION FORM

Please complete and return to Lunenburg Municipal Recreation Department 1 to 2 months prior to anticipated start date.

Name of Organization applying

Contact Person

Position

Mailing Address

Business telephone

Home telephone

Email

Actual geographic location of facility (please use civic address)

Describe the present use of the facility

Ownership or lease of building and land (please attach deed or lease)

Describe the project work to be completed, including time lines

Describe how the project will benefit the community

Policy MDL-43

Attached proposed budget itemizing revenues and expenses of proposed work.

Municipal funding requested

Total Amount Requested

Policy MDL-43

The undersigned agree and understand that this facility will be made available for use by the general public.

I certify that, to the best of my knowledge, the information provided in this grant application is accurate and complete and that the project is endorsed by the organization which I represent.

Name (Print)

Signed

Position

(Chair, Vice Chair, Secretary or Treasurer)

Date

Mailing Address

Telephone

E-mail Address (if applicable)

**** Attach any additional supportive information****

Return to: Lunenburg Municipal Recreation Dept.
10 Allée Champlain Drive
Cookville, NS B4V 9E4

Fax: (902) 543-7123

For information: (902) 541-1343 email recreation@modl.ca