

**Sherbrooke Lake Stewardship Committee**  
**Thursday, February 28, 2019**  
**Forest Heights Community School**  
**Minutes**

**Attendees:** Garth Bangay, Blake McDonald, Robin McAdam, Sarah Macleod, Trudy Payne, Chad Haughn, Sarah Kucharski (MODL Communications Officer)

**1. Approval of Agenda**

Motion: That the agenda be approved as circulated. Moved by Blake. Seconded by Robin. Motion carried.

**2. Approval of Minutes**

Motion: That the minutes of December 13, 2018 be approved with three changes, in Blakes name remove the “a” from MacDonald, in Chads name add an “n” to Haughn and the last sentence of the minutes should read “Trudy will investigate the maintenance sharing agreement of the YSI with MOC and MODL.”

Moved by Robin. Seconded by Blake. Motion carried.

**3. Approval of Coastal Action Reports**

There were several suggested changes for the “Two Page Report”:

- a) Figure 1 description, “quality” is spelled wrong.
- b) Top of page 2, “lake” needs to be capitalized.
- c) The algal bloom photo from France will be changed to a local photo.  
**Action:** Trudy will contact the Dept of Agriculture to get permission to use a photo from Lake Torment.
- d) For the photo, remove reference to “cyanobacteria” and label it algal bloom.
- e) Add MOC and MODL website addresses for online access to the reports.

In the main report, Sarah M. included everyone’s suggested changes since the last meeting. There were two additional suggestions at the meeting. One, the two-page report should be attached to the full report to act as a summary. Two, a transmittal letter from the committee to the two councils should be attached to the front of the document.

**Action:** Garth will draft a transmittal letter.

Motion: That the two Coastal Action documents be approved with the changes described above. Moved by Robin. Seconded by Blake. Motion carried.

**4. Communications Plan**

Sarah K. lead the group through a discussion about a communications plan.

- a) **Presentations.** The reports and a proposed budget for this season need to be presented to both MODL and MOC councils. Tentative dates are March 26<sup>th</sup> at MODL and March 28<sup>th</sup> at MOC.

**Action:** Trudy & Chad to confirm presentation dates to the respective councils.

**Action:** Robin will create Power Point slides for the presentations. Sarah M. will present with a committee member. The presentation will cover findings for 2018, plan for 2019 as well as the communications plan.

- b) **Online.** The reports will be circulated through social media, websites, email, etc....
- c) **Open House.** Sarah K. suggested that the group might want to consider an open house to educate the public, involve all current volunteers and engage new volunteers. MODL will prepare and organize the open house. It was suggested that we might want to hold two open houses, one in New Ross and one in Parkdale Maplewood.
- d) **Key Messages.** The committee needs to develop key messages for the water quality monitoring work. Some suggestions included assurance to residents that the program is thorough and will be a warning system for changes in water quality. We want to reinforce good behaviour (education).

**Action:** Sarah K. will put together a brief communications plan and will send out to the group in about one week's time.

## **5. Monitoring for 2019**

Sarah M. presented a budget for 2019 (see attached). Table 1 & 2 is the budget for the year. Tables 3 – 5 include work done by volunteers and is the amount we would need to pay Coastal Action if we choose not to use volunteers.

There was a suggestion that the group attain a rainfall monitoring station.

Motion: That the stewardship committee budget for 2019 be approved as presented.  
Moved by Blake. Seconded by Robin. Motion carried.

## **6. Committee Membership**

Trudy reported that two applications for membership on the committee were received before the deadline. Unfortunately, both applicants were residents of MODL and to meet the terms of reference we need one resident from MODL and one resident from MOC. MODL appointed Ken Ruth to the committee. MOC has re-advertised to try and recruit a MOC member.

## **7. Adjournment**

Motion: That the meeting be adjourned (9:10pm). Moved by Blake.