

Sawpit Wharf Committee

Meeting Minutes

Wednesday, February 24, 2021 – 7:00pm

Microsoft Teams

In Attendance: Ian Fraser, Graham Mowbray, David Silver, Bill Towndrow, Jason Pittman, Chasidy Veinotte, Bill Schurman and Tissy Bolivar

Regrets: Angus Morris, Richard Mosher, Tina Risser, Bub Risser

1. Approval of Agenda

- Motion by Graham; seconded by Bill. Motion carried.

2. Approval of Minutes of August 21, 2019

- Motion by David; seconded by Ian. Motion carried.

3. Business Arising from Minutes

a. Signs

- i. Many park signs need to be replaced, including roadside signs, park guidelines, loading/unloading, etc. Committee members will set a time to meet on site to review signage requirements.
- ii. MODL does not have a signage policy for parks. The Economic Development department is working on a Wayfinding Strategy for the Municipality which will include parks like Sawpit.

b. Garbage – camera

- i. The committee had an in-depth conversation about how to mitigate the ongoing issue of dumping. When the Municipal Joint Services Board (MJSB) had a camera installed, the issue subsided. Discussions around installing a fake camera, creating awareness and education around the issue, including public shaming, and reporting to the police when seen were had.
- ii. There is no garbage issue in the upper parking lot.
- iii. Staff will reach out to the MJSB to discuss options.

c. Power on site

- i. Identified as a hot topic item by Councillor Veinotte.

- ii. Conversations around requirement needs varied from 2 plugs on the existing pole to run extension cords to an increased service 30-50AMP, 4 plugs/services at 220/120V.
- iii. There is currently a power source on the pole but was turned off due to liability/safety concerns, i.e., running extension cords along wharf.
- iv. The committee identified that the existing power pole needs to be replaced. There are birds living in the pole/rot.
- v. The vision/purpose of the park was discussed to guide the future development opportunities, including power needs.

d. Ladder for front of wharf

- i. The committee feels a ladder on the front of the wharf is needed.

e. Channel Markers

- i. The committee had a conversation around their role on this matter. Having no jurisdiction of the waterways, the committee could act as an advocate for better markings. There are 40 moorings in the harbour. It was identified that with an increase in park facilities, it will lead to an increase of boat traffic. The committee has decided to put this concern on pause.

f. Mowing – side hill

- i. This item has been identified as a regular maintenance item now.
- ii. Councillor Veinotte has a meeting scheduled with Glen Strang, Regional Manager for TIR, to discuss regular maintenance of brush cutting to improve sightlines when leaving the parking lot.

4. Committee Roles

a. Review Terms of Reference (TOR)

- i. Conversation arose around committee members terms. The TOR indicate members term are effective January, however current members terms are based on the date they were appointed.

b. Appointment of Chair

- i. In accordance with the Terms of Reference, Tissy called for nominations for the position of Chair. David Silver was the only member nominated. David accepted the nomination of Chair and was appointed to the position of Chair.

5. Budget Considerations

- a. The following items were identified as potential park enhancements to be considered for the budget. It was also brought to light the need of a community plan for the park to guide the future of the park.

- i. **Increase number of floating docks to allow more rental spots**
- ii. **Replace missing signage**
- iii. **Review parking options**
- iv. **Power access**
- v. **By-law enforcement**
- vi. **Pump-out stations**

6. Other Business

- As identified in the Terms of Reference, there is a desire by the committee to move forward with the development of a Community Plan for the park.
- The committee identified repairs are needed to the floating docks before they are installed for the season. Mounting brackets, broken bolts, mooring chains, and the main block were all identified as points of concern.
- The deadline for dock spot applications is April 7.

7. Next Meeting Date

- Members of the committee interested in attending a review of park signs on site will be meeting on Wednesday, March 10, 2021 at 3:00pm. On March 17 at 1:00pm, members are invited to review the floating docks for repairs at Wile's Lake Park.
- **Regular Meeting: Wednesday, April 14, 2021 @ 7:00pm**

8. Adjournment

- Motion by David; seconded by Ian. Motion carried.