

Sawpit Wharf Committee

Meeting Minutes

Wednesday, May 12, 2021 – 7:00pm
Microsoft Teams

In Attendance: Ian Fraser, Graham Mowbray, David Silver, Bill Towndrow, Richard Mosher, Tina Risser, Bub Risser, Chasidy Veinotte, Bill Schurman and Tissy Bolivar

Regrets: Angus Morris, Jason Pittman

1. Approval of Agenda

- Motion by Bill; seconded by Graham. Motion carried.

2. Approval of Minutes of February 24, 2021

- Motion by Chasidy; seconded by Ian. Motion carried.

3. Business Arising from Minutes

- I. **None**

4. Floating Dock Update

- I. Docks have been installed. Thanks to the committee for their work on this.
- II. David has all the dock spot number signs now. Will replace missing signs.
- III. Tissy will add dock spot 20 for rental.
- IV. Need a loading/unloading sign for floating dock.

5. Other Business

a. Community Plan

- I. MODL does not have the financial or staff resources this year to lead this project.
- II. Planning can take place this year to prepare for 2022-2023 where budget has been requested for a 3rd party/consultant to assist with this plan. The committee will be a key resource for this work.

- III. Budget has been approved this year for the switchback trail.
- IV. Graham would be interested in helping with a workshop/meeting to kickstart the plan.
- V. Committee could present to Council, if they wish.

b. Update on telephone pole

- I. Nova Scotia Power has assessed the pole and has put in a workorder to replace it. We do not have a timeline on when this will take place.
- II. NSP has flagged where the pole will be going. It is being moved slightly closer to the garbage cans.

c. Landowners

- I. Staff presented a map with property lines around the park (attached).
- II. The committee recalls an exchange of land with the Town of Lunenburg/DFO to MODL. ACOA funding was received for park development.
- III. Staff to continue to search for information.

d. Garbage

- I. There has been an increase in garbage at the park, likely due to the closure of the waste site to public during COVID.
- II. Staff are working with staff at the waste site on enforcement of this issue, not only at Sawpit, but other parks as well. It is an issue we are facing across MODL.
- III. A new camera is \$1,600 plus the cost of installation and batteries (monthly). They would need to be changed monthly, requiring coordination with TOL and NSP.
- IV. Discussion was had around placing a camera on the nearest building, with permission from the owner, to eliminate the need for TOL/NSP. David to approach landowner to discuss.
- V. Staff have a camera they can use to install when committee decides where to place.

e. Ladder front of wharf

- I. Staff reported that the cost to install an engineered ladder, like what currently exists on the wharf, is \$3,800+HST.
- II. Based on Provincial Law, one ladder is required every 30 meters of wharf. Currently, the wharf has 5 ladders. Our wharf is approximately 40 meters x 9 meters, requiring 3 ladders by law. We currently have 2 more than mandated.
- III. Conversation arose about whether there is a need, by law, to have a life ring on the wharf. Bill T to explore further for the committee.

IV. The committee has agreed to put this item on hold.

f. Parking Review

- I. Discussion around the need for creating “parking spaces” or a layout for users to follow for parking on site to maximize space.
- II. The committee has decided to defer this item for now.

g. Signs

- I. All park signs have been installed.
- II. Staff will remove signs/poles on the wharf and committee will arrange to have them placed on the sides of the wharf.

h. Site Power

- I. Staff reviewed requirements from insurance advisor. Staff will circulate to the committee for review.

i. Wharf Inspection Update

- I. Staff circulated the previous wharf inspection completed.
- II. No immediate concerns identified, based on 5–10-year plan.
- III. Money has been earmarked in the MODL budget 5-year plan for upgrades to the wharf.

j. Floating Dock Expansion

- I. Staff presented options for dock expansion. It is recommended by supplier to add 6’x12’ sections. One section would cost \$5,800 or both would be \$10,600. This includes delivery, anchoring, and installation.
- II. Committee decided to put this item on hold.

k. Area for kayak launch

- I. Staff presented photos of the space near the ramp. Enough space is there that an individual could carry their kayak/canoe to the beach and launch alongside the ramp.
- II. Conversation was had around businesses wanted to use the park for kayaking. The committee feels strongly that no businesses should be running out of the park. This was an item that was addressed by them years ago.
- III. Staff indicated that no decisions about park use by businesses has been made but would consult committee.

l. Fee increase for floating dock

- I. Staff indicated that the fee structure is part of the Sawpit bylaw. To adjust the fee, it would have to go through a bylaw amendment process, driven by staff/Council.
- II. MODL has not had a fee increase over the last year for any programs or services based on COVID.

- III. Committee will revisit Sawpit bylaw and proceed with amendment, if identified changes are made.

m. Parking lot ditch repair

- I. Committee expressed that the culvert is plugged and water flows across the parking lot, washing out sections.
- II. This would be a DOTAT responsibility to repair.
- III. Staff will confirm and approach DOTAT.

n. Wharf clean-up

- I. Committee would like to clean waterway around wharf of debris.
- II. Committee will work with staff to coordinate removal of garbage.
- III. Will wait for public health restrictions to loosen up for committee to do work.

6. Next Meeting June 16, 2021 @ 7:00pm

7. Adjournment

- Motion by Bill; seconded by Bub. Motion carried.