Municipality of the District of Lunenburg Municipal Expense Claim

Claimant's Name: Michelle Greek

Claimant's Title: Councillor

Period Covered January 1-March 31

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Amount	Travel Expense Amount	Tips on Meals	kms driven	Mileage calculated @ 0.4615	Meals: Breakfast	Meals: Lunch	Meals: Dinner	*Other Expenses	Paid by Municipality: Credit Card	Paid by Municipality: Invoice	Notes
02-22-2022	Council Meeting				54.00	24.92				-	-	-	-
02-24-2022	PAC				54.00	24.92				-	-	-	-
03-01-2022	Finance Meeting				54.00	24.92				-	-	-	-
03-15-2022	Policy and Strategy Committee Meeting				54.00	24.92				-	-	-	-
03-22-2022	Council Meeting				54.00	24.92				-	-	-	-
03-23-2022	Library Board Meeting				56.00	25.84				-	-	-	-
03-24-2022	PAC				54.00	24.92				-	-	-	-
03-29-2022	Workshop				54.00	24.92				-	-	-	-
										-	-	-	-
										-	-	-	-
										-	-	-	-
03-03-2022	Mun Finance for Elected Officials Workshop	345.00								-	-	345.00	-
										-	-	-	-
01-16-2022	Bell Mobility - Cell (Jan)									19.92	-	19.92	-
02-16-2022	Bell Mobility - Cell (Feb)									39.20	-	39.20	-
02-28-2022	Bell Mobility - Cell (Mar)									40.74	-	40.74	-
											-	-	-
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										-	-	-	-
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										-	-	-	-
		345.00	-	-		200.29	-	-	-	99.86	-	444.86	

Total Expenses:	**645.15**
Less amount paid directly by municipality:	**444.86**
	200.29

Notes:

Travel expenses include, but are not limited to accommodations, transportation and incidentals

Professional development expenses include, but are not limited to course registration fees

Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development

Alcohol cannot be expensed by an individual to a municipality

***Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.**