Municipality of the District of Lunenburg Municipal Expense Claim

Claimant's Name: Tom MacEwan

Claimant's Title: CAO

Period Covered April 1 to June 30, 2022

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Amount	Travel Expense Amount	Tips on Meals	kms driven	Mileage calculated @ 0.5113	Meals			*Other Expenses	Paid by Municipality		Notes
							Breakfast	Lunch	Dinner		Credit Card	Invoice	
	NSFM Conference									-	-	-	-
05/04/22	Mileage				63.00	32.21				-	-	-	-
05/04/22	Meal								52.33	-	-	-	-
05/05/22	Meal			11.73					46.00	-	-	-	-
05/06/22	Meal			2.76			18.40			-	-	-	-
05/06/22	Mileage				63.00	32.21				-	-	-	-
										-	-	-	-
04/01/22	Canadian Assoc of Municipal Admins Member	345.00								-	-	345.00	-
05/04/22	NSFM Conference - White Point Hotel		189.75							-	189.75	-	-
06/30/22	NS Barrister's Society Annual Membership	5,080.70								-	-	5,080.70	-
05/17/22	NSFM Conference - Registration Fee	465.00								-	-	465.00	-
05/06/22	NSFM Conference - White Point Hotel		129.95							-	129.95	-	-
05/20/22	Atlantic Asset Management Conference	672.75								-	672.75	-	-
06/09/22	AMANS Conference Registration	557.73								-	-	557.73	-
										-	-	-	-
										-	-	-	-
										-	-	-	-
		7,121.18	319.70	14.49		64.42	18.40	-	98.33	-	992.45	6,448.43	

Total Expenses: **7,636.52**

Less amount paid directly by municipality: **7,440.88**

195.64

Notes:

Travel expenses include, but are not limited to accommodations, transportation and incidentals

Professional development expenses include, but are not limited to course registration fees

Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development

Alcohol cannot be expensed by an individual to a municipality

***Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.**