

Schedule D
NATIONAL/PROVINCIAL EVENT GRANT

The Municipality of the District of Lunenburg offers a National/Provincial Event Grant to assist community organizations in hosting and/or delivery of National/Provincial Events within or in close proximity to the District.

Funding Use

- An event recognized Nationally/Provincially or that will attract participants from beyond the District.

Eligibility

- Not-for-profit organizations
- A public event where the need for financial assistance is demonstrated and for which Council deems is within its mandate to support
- Applicants must demonstrate that the project contributes to the community and can be completed within the time line indicated
- Must be endorsed by the national/provincial governing organization
- Applicants are eligible to receive this grant annually provided that a clear 12 (twelve) months has passed between a previous grant application and the date of award, under this program

Procedures

- A completed, signed application form is required
- Applicants must submit a propose program budget, including total revenues from all sources
- Applicants must include a profile of the organization, including the people/community to be served by the event and explain how the event will be of benefit to the community
- Council will determine the number of National/Provincial Events it will support in a given year
- Applications will be reviewed by the Public Relation Committee and a recommendation will be forwarded to Municipal Council for approval
- Applicants must recognize the Municipality of the District of Lunenburg as a participating sponsor (i.e. brochures, programs, advertisements)

Funding

- To be determined by Council but not to exceed one third of the event costs
- The grant may be issued in advance with sufficient documentation



NATIONAL/PROVINCIAL EVENT GRANT

APPLICATION FORM

Please complete and return to Lunenburg Municipal Recreation Department at least one year prior to event by April 30.

Name of Organization applying

Contact Person

Position

Mailing Address

Business telephone

Home telephone

Email

Website

Event name and date(s)

Geographic location of event and facilities to be used (please use civic address)

Expected number of participants _____ and spectators _____

Describe the event

Describe the benefits of the event to the local community

Describe any partnership with local organizations

Attached proposed budget itemizing revenues and expenses.

Municipal funding requested

Total Amount Requested

The undersigned agree and understand that this event will be open to the general public.

I certify that, to the best of my knowledge, the information provided in this grant application is accurate and complete and that the project is endorsed by the organization which I represent.

Name (Print)

Signed

Position

(Chair, Vice Chair, Secretary or Treasurer)

Date

Mailing Address

Telephone

E-mail Address (if applicable)

**** Attach any additional supportive information****

Return to: Lunenburg Municipal Recreation
210 Aberdeen Rd.
Bridgewater, NS B4V 4G8

Fax: (902)527-1135

For information: (902) 541-1343 email recreation@modl.ca